



OFFICE USE ONLY

Application Fee:

\$5 daily ___ or \$35 annual ___

Date Paid: _____

Date: _____

APPLICATION FOR PEDDLERS, TRAVELING SALESMEN AND SOLICITORS

Application must be completed and all requirements met in accordance with Delphi City Ordinance Chapter 111

Applicant Contact Information

Full Name: _____

Home Address: _____

Date of Birth: _____ Cell: _____ Email: _____

Business/Organization Information

Name under which business activities will be conducted: _____

Address: _____

Contact Person: _____ Phone: _____

Web Address (if applicable): _____

Types of goods, merchandise, food, services, or subscriptions intended to be sold or offered for sale:

Duration of License Requested: _____

Vehicle information of any vehicle used by applicant

Make: _____ Model: _____ Year: _____ Color: _____

License Plate Number: _____ State of Issue: _____

____ Proof of insurance must be included with application in accordance with Delphi Ordinance 111.03 Section 13

Consumer Follow-Up

Contact information of individual who will respond to consumer questions or complaints for a period of no less than 60 days after Solicitors/Peddlers license expires

Name: _____ Phone: _____ Email: _____

CHECKLIST

___ Surety Bond in the penal sum of \$750 or 3 times the value of goods, merchandise, food, services or subscriptions intended to be sold or offered for sale, whichever is greater, must be attached.

Temporary Location:

If selling of goods or services from a temporary location within the city limits of Delphi, written permission by the property owner/management must be attached.

Name and contact information of property owner:

Address of temporary location: _____

Selling of Food:

___ If selling foods not grown or prepared in Carroll County, a copy of the health permit from the Carroll County Health Department must be attached.

Photo Identification:

- a. ___ A copy of a current state or federal identification must be attached.
- b. ___ A head shot (passport size or 2"x2") must be included.

Retail Merchant Certificate:

___ A copy of the Indiana Merchant Certificate, if applicable, must be attached.

Prior Business:

___ List two (2) cities/communities where applicant has conducted business, if applicable.

- 1. _____
- 2. _____

Criminal History:

If applicable, provide any criminal convictions, including date of conviction, county and state where convicted:

<p>I swear or affirm that all information contained within this application is true and accurate and authorize the City of Delphi to make any and all inquiries they may deem proper to determine whether this permit should be granted in accordance with city ordinances – Chapter 111.</p>	
<p>_____</p> <p>Signature</p>	<p>_____</p> <p>Date</p>

REGULATION - All persons licensed under this ordinance shall:

- Comply with all applicable laws, rules, regulations.
- Operate in a manner that contributes to the safety of patrons, pedestrians, motorists, and all members of the public.
- Collect all trash, garbage, and refuse generated by the activity for which licensure was obtained.
- Not generate excessive noise.
- Comply with all local, state and federal laws and tax collection requirements.
- Operate in a clean and sanitary manner and comply with all applicable health and safety requirements as may be prescribed by various governing or regulatory bodies.

Application fee is due upon submittal of this application.

Application will be reviewed and approved/denied by the Delphi Chief of Police or his/her designee.

Approval process may take up to 5 days from the date of the application.

Permit fees will be due and payable to the Clerk-Treasurer’s office when permit is issued.

Upon approval of the application and payment of fees to the Clerk-Treasurer’s office, an official permit will be issued that will need to be accessible at all times for public viewing at the request of a police officer, code enforcement officer, or at the request of any private citizen to whom the person is exhibiting to or attempting to sell to. The approved Solicitor’s photo must be included on the official permit issued by the City of Delphi.

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Applicant Name: _____

Approved: ____YES ____NO

Signature, Chief of Police Date

License Fee:

_____\$50/day or ____\$200 annually

Permit Date (s): _____

TOTAL DUE:_____ AMOUNT PAID:_____ DATE:_____