

COMMON COUNCIL  
FEBRUARY 1, 2021  
6:00 P.M.  
MEETING HELD VIA ZOOM

Mayor Werling called the meeting to order at 6:00 p.m. This meeting was conducted over Zoom.

Clerk-Treasurer Aldrich took the roll call:

Present were Gayle Conner, Sandra Flora, Mike Isley, Spencer Kingery, and Cody Nelson.

The meeting was suspended at 6:00 p.m.

PUBLIC HEARING

The Public Hearing was opened at 6:00 p.m. on the application by the City of Delphi for Phase III of the OCRA COVID relief grant funded with CDBG grant dollars. Emily Albaugh from K-IRPC indicated that the City of Delphi could apply for up to \$250,000 to fund resilience grants of up to \$10,000 for local businesses impacted by the COVID pandemic having fewer than 100 employees. The grant cycle will be highly competitive and the City might consider applying for less than \$250,000 in light of the fact that Phase II OCRA funds have not been fully expended. The deadline to apply for Phase III has been extended to March 11, 2021 with award announcements on April 15. K-IRPC's administrative fee is six percent of the award. Mayor Werling suggested that Council could determine the award amount for grants and any other changes at its March 1<sup>st</sup> meeting prior to the submission of the City's Phase III application.

The public was invited to ask questions. Gayle Conner asked what criteria changed in the middle of Delphi's program that made more businesses eligible. Albaugh indicated that OCRA changed the guideline for income verification from household income to income received by an employee for specific work at the business seeking a grant. Conner asked about a current application that was noted as eligible for OCRA funding even though they hadn't submitted an income verification form. Albaugh noted that the business had included W2 forms as part of their application. K-IRPC transferred that data to a form to submit to OCRA for review.

There being no further questions or comments, the Public Hearing was closed at 6:12 p.m.

Without objection, the meeting of the Common Council resumed at 6:12 p.m.

Minutes from the meeting held on January 4, 2021 were presented for approval. Cody Nelson moved to approve. Second by Mike Isley. Motion carried. (Ayes: Conner, Flora, Isley, Kingery, and Nelson; Nays: none.)

Minutes from the special meeting held on January 22, 2021 were presented for approval. Spencer Kingery moved to approve. Second by Sandra Flora. Motion carried. (Ayes: Conner, Flora, Isley, Kingery, and Nelson; Nays: none.)

## REPORTS

Department reports are incorporated by reference herein. [Water numbers for January: City pumped 31,457,000 gallons; IPC used 23,751,992. City usage was much higher due to flushing of new mains, filling of new water tower, and changing the meter at Well #4. Added 2/2/21]

Area Plan. Sandra Flora reported that APC held its first meeting on January 26 electing Brad Farrar as President and Mary Ann Burton as Vice President. Cindy Harmon remains attorney for APC. The board approved a fee of \$50 per split with the fee being shared with the GIS department.

Delphi Redevelopment Commission. Gayle Conner reported that newly appointed commissioner Randy Strasser was sworn in. Officers elected were Joe Mayfield as President, Sandra Flora as Vice President, and Gayle Conner as Secretary. Much of the meeting was a discussion with Neil Mylet about options for WiFi service in downtown Delphi. Requests for funding assistance from several organizations were presented. No action was taken on any of the ideas.

Fire Territory Board. Mayor Werling reported that Dwaine Ward was reelected Chair and that she was elected Vice Chair. Newly appointed Deer Creek Township Trustee Morgan Anderson was introduced. Chief Dulin attended via Zoom. Most of the meeting centered on a discussion about the Fire Territory mortgage on the station with a balance of \$364,228.41 at a 3% interest rate with 13 years remaining. The Fire Territory has a \$400,000 CD which matures in March currently paying .85% interest with \$19,000 in accrued interest. Chief Dulin wants the board to consider using the CD to pay off the mortgage. Pros: Would eliminate about \$7,500 net interest per year on mortgage. Cons: Would eliminate the Fire Territory reserve for future replacement of ladder truck. It was suggested that Chief Dulin contact Baker Tilly for a financial analysis of this matter to bring back to the board.

## UNFINISHED BUSINESS

Round II of the City of Delphi's Small Business Resilience Grant Program.

At its January 22, 2021 meeting, the Council approved thirteen businesses for the full requested amount on their applications. Eighteen applications remained for review by the Council. Some businesses were asked to submit missing documentation by January 29<sup>th</sup>. Mayor Werling indicated that all missing documentation had been supplied.

Councilwoman Conner asked that the Council consider the funding source for the grants to be paid from local funds indicating that the EDIT promotional account had only \$10,000. At full award amounts another \$40,000 would be needed. Given the length of time to advertise for an additional appropriation, Conner moved that \$40,000 be transferred from the Code Enforcement/ Community Development line item to EDIT Promotion to be replenished with an additional appropriation at a later date. Second by Mike Isley. Motion carried. (Ayes: Conner, Flora, Isley, Kingery, and Nelson; Nays: none.)

On review, twelve businesses were approved at the full requested amount without objection: Carroll County Chamber of Commerce, Carroll County Chamber Five, Country Hair II, Creative Photography by Jodi, Hometown Shirts, Morrow's Shoe Shop, Sand Tones, Sterling House, TMP Holdings, Urban Chique, Wilson's Professional Lawn Care, and WP Electric.

The remaining six businesses were approved with objection.

Burkhart Rentals: Conner objected, as she felt eligibility requirements were lacking. Approved at full amount. (Ayes: Flora, Isley, Kingery, Nelson; Nays: None; Abstain: Conner)

Delphi NAPA: Isley objected, as he feels concerned that the owner thinks downtown is dead, but is not helping to improve it. Approved at full amount. (Ayes: Conner, Flora, Kingery, Nelson; Nays: Isley)

Delphi Opera House: Conner objected, as she feels business is ineligible since not operational. Approved at full amount. (Ayes: Flora, Isley, Kingery, Nelson; Nays: Conner)

Delphi Variety & Crafts: Isley objected, stating that grant should not be used to remodel. Approved at full amount. (Ayes: Conner, Flora, Kingery, Nelson; Nays: Isley)

Oden's Den & Tattoo Parlor: Conner objected, as she feels they are ineligible since final reports not submitted until application deadline for Round II SBRG. Approved at full amount. (Ayes: Flora, Isley, Kingery, Nelson; Nays: Conner)

T&T Pizza King: Conner objected, as she feels sign requirement was not met at the date of the initial application. Approved at full amount. (Ayes: Flora, Isley, Kingery, Nelson; Nays: Conner)

PPT Kingery moved to award the remaining eighteen businesses at the full requested amount of their SBRG II applications. Second by Sandra Flora. Motion carried. (Ayes: Flora, Isley, Kingery, Nelson; Abstain: Conner)

#### NEW BUSINESS

Proposed Resolution 2021-3 *Establishing Procedures for Fund Transfers* was presented along with a transfer form as Appendix A. Councilwoman Conner moved to adopt Resolution 2021-3. Second by Cody Nelson. In discussion Conner explained that the intent was to ensure accountability and transparency in conducting transfer of funds within a department. Motion carried. (Ayes: Conner, Flora, Isley, Kingery, Nelson; Nays: none)

#### Board Comments.

Councilwoman Conner expressed concern that fund reports for December 2020 and January 2021 had not been provided prior to the meeting as requested. Clerk-Treasurer Aldrich explained that balancing of the funds was still in progress to close out fiscal year 2020 and that reports would be provided as soon as that was completed. Conner asked about the Fire Territory 275 fund and the transfer of funds received for billing runs into that fund. [Aldrich replied that \$ 6378.50 was transferred from the 475 fund to the 275 Fund.] *As amended 3-1-2021*

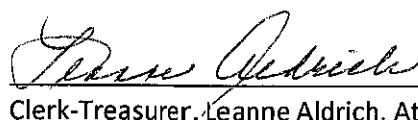
Councilwoman Flora offered kudos to the Street department for their work in clearing snow from the major storm over the weekend.

Councilman Isley added that it was a great job. Isley offered his thanks to Leanne for her bookkeeping skills and knowledge of funds and historical transactions.

There being no public comment, Councilwoman Conner moved to adjourn. Second by Spencer Kingery. Without objection the motion carried. The meeting adjourned at 7:11 p.m.



Mayor Anita Werling



Clerk-Treasurer, Leanne Aldrich, Attest