

COMMON COUNCIL

DECEMBER 2, 2013

7:00 P.M.

Mayor Randy Strasser opened the meeting and led council members, department heads and guest in the pledge of allegiance to the flag.

Minutes from the November 4, 2013 meeting were presented for approval. Carolyn Pearson made the motion to approve the minutes as corrected. Second by Dick Traeger. Motion carried. (3-0)

OLD BUSINESS:

- A. ADA: Brian Garrison stated the plan looks good. Mayor Strasser noted it is not complete. The plan is a living instrument that will change with time. It is a good start and identifies barriers. Brian realizes we are required to have a plan in place. Mayor Strasser explained this policy is on line and if complaints are received, forms will be filled out and held in the clerk's office and the complaints will be addressed. Most of the barriers are in the city building, airport, fire department and parks. Nelson Smith questioned how we fix the barriers. Mayor Strasser stated the plan must be approved first and then we work on a project list. We put the projects in priority order and then fix. John Bennett made the motion to approve the ADA plan. Second by Carolyn Pearson. Motion carries. (5-0)
- B. SCHOOL RESOURCE OFFICER: Ross Striebeck appeared before the council representing Mr. Ralph Walker of Delphi Community Schools. Ross explained a meeting had been held with John Chapman, Mr. Walker and Mr. Trueblood. At that time it was felt it was a good option and a committee was formed to work towards hiring an officer. Ross brought copies of an interlocal agreement with suggested changes by Barry Emerson. Ross explained the school would like to work with the city. Nelson Smith questioned why the school doesn't handle the process. Mrs. Diener also questioned why the school needs the city. Ross explained the school would provide the car and insurance if we hire an officer. The school will have a 50/50 grant and part of the grant will be used to reimburse the city for wages. John Bennett questioned what the duties will entail. Ross explained the duties would be enforcement of school rules, safety issues, camera work as well as truancy. The officer would rotate to all four school locations. Carolyn Pearson asked Leanne for her thoughts since the clerk's office would have to deal with the payroll. Leanne expressed her concern regarding, insurance as well as PERF. Could there be an issue with unemployment benefits down the road? Ross agreed there are issues that need more attention given. Ross explained this position cannot just be an appointment; it must be an officer who has been through the academy. John Bennett wanted to know if we could cover the man hours if we hired from our department. John Chapman confirmed. Ross wanted to know if Leanne could check with Joretta Tinsman from Flora since they are involved with Carroll School Resource Officer. The committee is going to meet again and will bring information back to the council.

- C. **EMPLOYEE MANUAL:** Changes were made last year to take the benefit package out of the police SOP manual and incorporate with city policy. In doing so, we found two officers were going to be shorted vacation time. A proposed change of city vacation policy has been given to you with these changes addressed. Mayor Strasser explained both officers will not lose any vacation time with the proposed change to policy.

B. VACATION TIME

	1 - 3 Years	8 Days	After 6 mths	5 Days	
	4 - 9 Years	12 Days	1 - 4 Years	10 Days	Plus 2 Days
	10-16 Years	18 Days	5 - 14 Years	15 Days	Plus 3 Days
	17-20 Years	21 Days	15 Years Plus	20 Days	Plus 2 Days
	20+ Years	1 Additional Day/Year			Minus 1 Day
Proposed change			15-20 Years	20 Days	Minus 2 or More
			20 years Plus	25 Days	

Council members expressed their agreement with the change. Mayor Strasser explained we also need to address the vacation time for the police chief. Under the old SOP, the chief received 14 days the first year and an additional day for each year served. Under the proposed changed policy, the police chief would receive 10 days vacation each year until he reached 5 year service. Carolyn Pearson does not feel the police chief is different than any other department head. John Bennett questioned if it would be acceptable to grandfather the previous vacation package for the police chief. Carolyn Pearson stated she was not in agreement with that option. Mayor Strasser stated he will make the necessary changes to the policy manual and bring to the next council meeting.

NEW BUSINESS:

- A. **New Subdivision:** Mark Zimpher presented the plans for a new subdivision within city limits. Three years ago the idea was conceived; land was looked at and finally purchased. Eighteen months ago Mark brought the plan for the subdivision to the BOW. Work sessions were held with Butler Fairman, area plan and waste water department and a final plan is in place. The subdivision will have at least three phases. The first phase will be for senior condos and the initial investment will be \$1,000,000. This will cover the earth moving and model home. All of the homes will be certified green. There will be covenants and restrictions on all three phases. The first stage will be south on Masonic. Phase II will follow and will be a combination of condos and single family homes, depending on the demand from phase I. Phase III will be off Dayton Rd and will be single family homes. Prices will range from \$120,000 to \$150,000. Mark would like to move dirt this winter and start building in the spring of 2014. Mark would like to know there is support and help from the city like with the previous addition by school system. John Bennett questioned where they would tie in to sewer and was told it would come into Armory Road lift station. John wanted to know if the lift station could handle the volume. Dick would like to see #'s as this

lift station was sized for 60 homes and that in the number in the present armory addition. John Bennett had questions on zoning. Mark reported applying to county and needs to know if city will work along with county. Brian Garrison asked Mark what are their needs from the city and the cost. Mark stated they have figures in mind from prior project but tonight they just wanted acceptance of the new addition. Mark would like to see sewer and water tap fees waived, work on water pits and meters as well as bringing Masonic Street further towards property line. Mayor Strasser feels we have a strong need for housing in our community. Brian Garrison questioned if we can expand before we stabilize enough. We were just told we had to do the bond issue in order to address immediate needs and now we're being told we can handle this addition. Dick Traeger feels this is good for the city and would back the project. Brian Garrison noted any growth for the city is good but would like to know exactly what dollar amount we are looking at and then make a final decision. Mark will bring their wish list and figures back to the next meeting. Carolyn Pearson asked what the city had done for Water Tower. Aaron we did in kind matching. Some of the projects originally approved were changed. We did do meters and waived trash fees for 15 years.

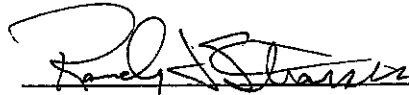
- B. Resolution 2013-8 Façade Study. The state felt it was a good idea to do the study. Owners were brought into the study. Seventy five percent of the book is drawings of plans and examples. John Bennett wanted to know what era but Mayor Strasser was unable to confirm what historic period will be used. CBDG and OKRA funds will be used. Carolyn Pearson made the motion to approve Resolution 2013-8 Façade Study. Second by Brian Garrison. Motion carried. (5-0)
- C. Resolution 2013-9 Details in this resolution show the participation of the city and business owners in a total amount of \$167,000 with the city share being \$83,500 and the owners share being \$83,500. John Bennett thought the grant was to be a 90/10. Mayor Strasser informed council members construction won't happen unless 5% is paid by owners. The \$83,500 is the most it can cost the city. John Bennett made the motion to approve Resolution 2013-9. Second by Carolyn Pearson. Motion carried. (5-0)
- D. Leanne informed the council an additional resolution needs addressed in order for general to cover the city cost for Stellar Program Management. There is no reimbursement from any agency available for this cost. We knew from the original financial figures this would be our cost but did not include this cost in our budget. Right now this fund is at a negative \$225,225.54. The additional appropriation will be submitted to DLGF for approval and the resolution can be signed at the next council meeting. Carolyn Pearson made the motion to approve the additional appropriation. Second by Nelson Smith. Motion carried. (5-0)
- E. DEPARTMENT HEADS:
 - Wastewater: Dick VanSickle referred to the written report given to the council members and noted major repairs had been completed to the clarifier.
 - Street: Aaron Lyons also gave a written report to the council members. The completion of leaf pickup was noted as well as the cleanup from the storm. Mayor Strasser noted two trucks had been sent to Kokomo to help with storm damage.

Police: John Chapman wanted the council to be aware of the damage to a home that the police department will assume the bill for home repairs. The police had been called to a home for a possible suicide attempt and with homeowners permission to enter a locked door, damage had occurred.

Community Development: Kevin Kologinsky reported there are still issues concerning the purchase of land. The project for Safe Routes had \$9,000 extra money and this will be used for training of cross guards. The Interurban Trail remains tied up at INDOT. Freedom Bridge should begin work in January of 2014. The project for owner occupied housing will begin the next round in January or February. Mayor Strasser reported there were three houses with minor issues in the last round and final inspection will be done by IHEDA.

Meeting adjourned at 9:30 P.M.

Brian Garrison noted he will be unable to attend the February or March meetings due to schedule of games on those nights.

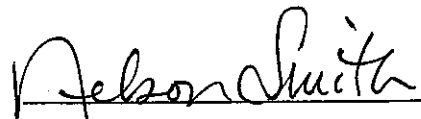


Mayor Randy Strasser



Carolyn Pearson

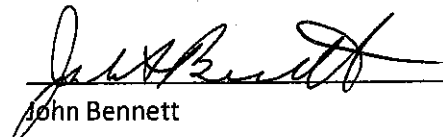
Brian Garrison



Nelson Smith



Dick Traeger



John Bennett