

BOARD OF WORKS & PUBLIC SAFETY

December 7, 2020

5:30 PM

MEETING CONDUCTED BY ZOOM

Mayor Anita Werling opened the meeting.

Roll Call by Leanne Aldrich: Anita Werling, Dick Bradshaw, and Kamron Yates were present.

Minutes from the meeting held on the 16th of November were presented for approval. Dick Bradshaw made the motion to approve the minutes. Second by Kamron Yates. Motion carried. (3-0)

Claims totaling \$695,814.31 were presented for approval. Dick Bradshaw moved to approve claims. Second by Kamron Yates. Motion carried. (3-0)

New Business

Mayor Werling presented a proposal from KJG Architecture and Engineering to provide a structural analysis of the building, space utilization scenarios, and develop a master plan for future projects. Among the areas that will be addressed: possible elevator access to second floor; relocation of police department to larger space; relocation of Street and Water department offices out of garage area. Dick Bradshaw asked if ADA restrooms would be required on the second floor if an elevator were installed and if KJG could provide cost estimates for any projects that were recommended. Dick Bradshaw moved to accept the proposal for \$9,500. Second by Anita Werling. Motion carried. (3-0)

Two proposals for the installation and servicing of a Voice over Internet Protocol (VoIP) system were presented to the BOW for review. The first proposal was from VisualEdge IT for the purchase of 14-16 phones at a cost of \$130 each along with a one-time installation and programming fee of \$1,500. VisualEdge IT would charge \$15 per month per phone as a service contract. The first year total to install and service the phones would be \$6,150. Costs for the first 36 months would total \$11,550. The second proposal was from Wyatt Communications which currently manages the analog phone system in the City Building. Wyatt proposed a hosted system from CQ which would cost \$472 per year per phone plus a \$24.75 monthly fee per phone for servicing by Wyatt. The phones would be leased as part of the hosted system. Costs for year one would be \$5,964. Costs for the first 36 months would total \$17,892. Dick Bradshaw moved to approve the proposal from VisualEdge IT with the stipulation that the monthly service fee be locked in for the first 36 months. Second by Kamron Yates. Motion carried. (3-0)

Mayor Werling presented a spreadsheet detailing the Communication and Internet charges once the new VoIP system is installed. All of the Frontier phone lines associated with the City Building will go away, however the Community Center, Wastewater plant, the Airport, and well #5 will still be Frontier since fiber by point-to-point cannot reach those locations. The Frontier bill will go from \$2,100 per month to about \$940; adding back the fiber of \$969 per month, the net savings is \$192 per month, or \$6,900 over a 3-year period.

Board Comments

Dick Bradshaw thanked the Street Department for putting up the Christmas lights in the downtown this year. In the last few years this has been done with help of volunteers, but with COVID that was not possible.

Public Comment

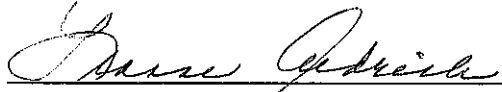
There was no public comment.

There being no further comments, Dick Bradshaw made the motion to adjourn. Second by Kamron Yates. Motion carried. (3-0)

Meeting adjourned at 6:09 p.m.



Mayor Anita Werling



Leanne Aldrich, Attest