

BOARD OF WORKS
SEPTEMBER 21, 2015
1:00 P.M.

Mayor Randy Strasser opened the meeting for business. Carolyn Pearson and Richard Traeger were present for the meeting.

Minutes from the meeting held on September 8, 2015 were presented for approval. Carolyn Pearson requested "blight" grant to be included in the meeting to clarify which grant was being discussed. Kevin Kologinsky reported Habitat officials and the city had signed papers for the grant and the city has signed for the grant. Mayor Strasser stated he will send a copy of the grant by email to board members. Carolyn Pearson moved to approve the minutes with the included "blight". Second by Richard Traeger. Motion carried. (3-0)

Claims were presented for payment approval in the adjusted amount of \$1,075,641.53. The server had failed and some of the claims totaling \$99,522.40 did not print out. Carolyn Pearson questioned why the water department was paying Alan George invoices for downtown water projects. Craig Myers, water superintendent explained this was to move the meters out of the building while construction was going on. Richard Traeger made the motion to approve payment of claims. Second by Carolyn Pearson. Motion carried. (3-0)

OLD BUSINESS:

There were no change orders for the Opera House, Facades or Streetscapes.

Mike Turchi of BF&S reported Yardberry had completed 800' of the 1,100 foot project at the wastewater plant. Dick VanSickle, wastewater superintendent, stated he was satisfied with their work. Mike noted Yardberry has not asked for a change order but Mike is sure they will due to all the extra rock work required to do the project. Trees will have to be replanted along with grass. Trail restoration will require stone replacement.

Mike also reported on well #6 reminding the board members they had authorized advertisement for bids at the last meeting. Bids will be back for the next BOW meeting in October.

Mike reported he is working with Shawn Cain of KIRPC on the floodgate project. October 15 is the date to receive bids. There has been a delay in the process due to going through OCRA. There are no changes to the specs. Mike is pushing to get bids and have the project awarded before the end of the year.

Aaron Lyons, street superintendent, brought estimates for surface work, crack seal, for the following streets: Bowen Court, Rinehart St, S. Wabash, Howard, Clyde and a section of Connelly St. The estimate is for \$54,395.00. Carolyn Pearson made the motion to approve the work and estimate proposed by Aaron. Second by Richard Traeger. Motion carried. (3-0)

Aaron also informed the members of work around the pond at the end of Market St. and the need to extend so drainage from Adams and Market St. will continue to drain to the pond. Carolyn Pearson

questioned if an easement would be needed. Mayor Strasser stated if the owners will allow, it will work out fine.

Aaron also reported the painter is coming for the outside work bid on the city building. The area has been power washed and ready for painting. Aaron has priced 2 overhead doors that are really rusted. Replacement of 2 doors, track and remote openers would be \$6,190.00 with ½ paid out of street's budget and ½ out of water department. Richard Traeger made the motion to approve the request for two overhead doors. Second by Carolyn Pearson. Motion carried. (3-0)

Aaron reported the septic system for the cabin at Riley Park cannot be replaced. Due to being in a flood area, a grinder system is what is required by the state. Aaron has two quotes. One would be open digging trench on Ox Trail for \$15,000 and the second one would be a shorter route through shale for \$30,000. Neither quote includes wiring the new system. Carolyn questioned the state of the restrooms at Riley Park and Aaron stated if the present system fails, it would be the same problem but would require taking to the other side of annex. Aaron has \$5,000+ in park budget and has \$52,000+ in park no reverting fund. Carolyn questioned what was allowed for spending out of park no reverting. Aaron stated anything for the betterment of the park would be permissible. Carolyn Pearson made the motion to approve the quote for \$15,000 utilizing park budget and park no reverting funds. Second by Richard Traeger. Motion carried. (3-0)


Craig Myers stated his men has been using the bush hog and mowing the well field around #6. The school would like to plant hay and maintain the area. Ross Streibeck was present for the meeting and stated the school was excited about using this area. Mayor Strasser stated they were working on a memorandum of understanding between the school and city requiring no chemical usage and leaving an area of approximately 50' around the well. Richard Traeger made the motion to approve this project with the school. Second by Carolyn Pearson. Motion carried. (3-0)

Craig brought an employee issue to the members. An employee, probationary status, has been absent from work since the previous Monday and had not called in. Richard Traeger stated that was the responsibility of the employee and suggested Craig follow through with a write up and contact with the employee. Mayor Strasser suggested since the employee was on probation, a letter should be written and the employee released. Richard Traeger made the motion to approve letter and termination. Second by Carolyn Pearson. Motion carried. Mayor Strasser stated he will work with Craig on this issue.

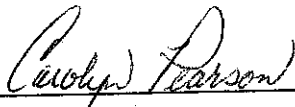
Mayor Strasser reported IHEDA and KIRPC agreed the 2nd phase of Owner Occupied Housing needs to be done by another grant administrator. We are ready to move forward and will need to do a RFQ request. IHEDA has several organizations that work with owner occupied projects. Richard Traeger questioned if this would be a private individual and Mayor Strasser responded it would not. One example is Star Development, an organization similar to KIRPC that works on these type projects. Carolyn Pearson stated she is not fond of OOH and does not feel it is a good use of taxpayers' money. Kevin Kologinsky thinks 12 to 13 are interested in participating but will have to prequalify and could expand the area. Mayor Strasser will put together a group of people to interview and grade applicants wanting to work on the second phase.

Carolyn Pearson stated she had received a call concerning the issue with charging a family to use the cabin at Riley Park for a fund raiser. A three year old member of this family has cancer and facing difficult times emotionally and financially. Carolyn stated she had read the old policy manual on the parks and it was outdated. Carolyn could not find documentation in the old policy that would not allow us to waive the fees. Carolyn feels we should refund the family the fees paid to the city for renting the cabin. Mayor Strasser stated he had received an anonymous letter as well as an email from a council member on this issue. Mayor Strasser noted the rentals are handled by the administrative assistant and the clerk's office. Leanne Aldrich noted Marilyn McKnight records the rentals in the reservation book and the clerk's office receipts in the money charged. Anyone seeking use without a fee is referred to the Mayor. Richard Traeger stated if you have rules, you must go by the rules. It is unfortunate but it is the only way to be fair. Carolyn Pearson stated she knows others have used the cabin without fees and she would be willing to review the policy manual with Aaron and bring back recommendations to the BOW.

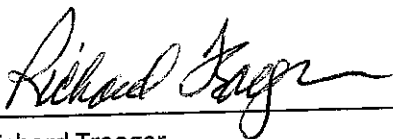
Mayor Strasser adjourned the meeting at 1:56 P.M.



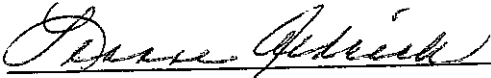
Mayor Randy Strasser



Carolyn Pearson



Richard Traeger



Leanne Aldrich, Attest