

BOARD OF WORKS
MARCH 18, 2013
1:00 P.M.

Mayor Randy Strasser called the BOW meeting to order.

Carolyn Pearson and Dick Traeger were present for the meeting.

The minutes from the meeting held on March 4, 2013 were presented for approval. Carolyn Pearson made the motion to approve the minutes as presented. Second by Dick Traeger. Motion carried. (3-0)

Claims for payment were presented in the amount of \$157,173.98. Dick Traeger made the motion to approve the claims as presented. Second by Carolyn Pearson. Motion carried. (3-0)

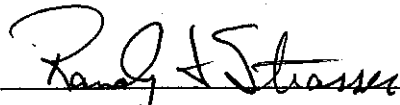
OLD BUSINESS: There was no old business for discussion.

NEW BUSINESS: Corey Whitesell and Anita Weirling informed the BOW the process for procuring a construction manager resulted in the highest scoring firm Shiel Sexton. This firm has worked on many historical projects. This firm will be responsible for total scope of the project, breaking down the project into working parts as well as managing unforeseen problems. Shiel Sexton will become the second set of eyes for the designer. Detailed scopes of work for plumbers as well as construction workers will fall under their responsibilities. The preconstruction cost of their service will be \$21,500. The total management fee will be \$273,325 and this will include everything. At this time preconstruction is all we can do as funds have not been released. Anita Weirling expressed her hope to move quickly as they are on the final stages of design. DPS needs this settled so they can move forward securing sponsors. IHCDA has tentatively approved preconstruction cost and if for any reason this would not happen, DPS would cover the cost and that would be from their loan.

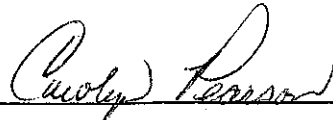
Dick Traeger made the motion to approve the preconstruction contract not to exceed \$21,500 to Shiel Sexton. Second by Carolyn Pearson. Motion carried. (3-0)

Aaron Lyons, Street Superintendent, notified the BOW members his employee has exhausted his short term disability. This employee has been on light duty for a period of time before his back surgery. Aaron noted our policy manual is not explicit concerning FMLA. Aaron wants to make sure what has been done as well as what to continue with will be in accordance with city policy as well as state and federal requirements. All records pertaining to this employee has been documents and records retained in the clerk's office. Aaron Lyons and Leanne Aldrich will meet with city attorney, Abigail Diener and report back to BOW.

Meeting adjourned at 1:45 P.M.



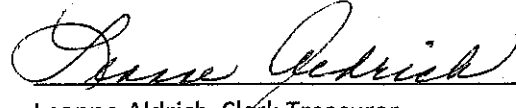
Mayor Randy Strasser



Carolyn Pearson



Dick Traeger



Leanne Aldrich, Clerk Treasurer