

BOARD OF WORKS
NOVEMBER 18, 2013
1:00 P.M.

Mayor Randy Strasser opened the meeting for business. Carolyn Pearson and Dick Traeger were present for the meeting.

Minutes from the meeting of November 4, 2013 were presented for approval. Carolyn Pearson made the motion to approve the minutes as presented. Second by Dick Traeger. Motion carried. (3-0)

Claims were presented in the amount of \$586,984.69. Dick Traeger questioned a claim for boots. He had noticed that this claim was for the entire cost and other claims had been paid with a limit. He questioned Leanne about the policy prior to the meeting and found there was no official policy in regards to expenditures for clothing. Leanne explained although there was no official policy in the manual the department heads had a copy of what was allowed to spend for items and had operated this way for many years. Carolyn Pearson noted all employees should be treated the same. Dick expressed the need to have the policy for clothing allowance in the policy manual. Mayor Strasser asked for direction on a clothing policy. Carolyn Pearson made the motion to implement a clothing maximum allowance beginning January 1, 2014. Mayor Strasser questioned what limits they would like to see implemented. After discussing the possibilities it was determined to table the issue until the next BOW meeting. Dick Traeger made the motion to approve the claims in the amount of \$587,984.62. Second by Carolyn Pearson. Motion carried. (3-0)

Carolyn Pearson noticed a claim for switching equipment from the police car purchased from Purdue University to the present blue pool car. She questioned where the police car was located and what plans were for the car. John Chapman, Police Chief, noted the car was parked over the hill and Mayor Strasser has the key to the vehicle. Mayor Strasser explained the car had not been identified as excessive equipment and once that had been done it could be sold at auction or scrapped.

OLD BUSINESS:


- A. Spring Clean Up: Aaron Lyons was on vacation but left a bid from Advanced Disposal for spring clean up. Presently the cost for spring clean up is \$2,500.00 and that is for two (1/2) days with a dumpster and 2 men. The bid would be for 5 trucks, 10 men and one day of going street by street and curb side pickup and would be for \$6,500.00. Dick Traeger feels there is money in the solid waste account and thinks it would help clean up the town if advertised. Carolyn Pearson feels we should try one time and see if it makes a difference. Dick Traeger made the motion to approve curb side spring clean up with a cost of \$6,500. Second by Carolyn Pearson. Motion carried. (3-0)
- B. Tim Stewart was not present and matter was tabled.
- C. Industrial Park: Mayor Strasser noted more info is needed to bring to BOW and matter tabled.

NEW BUSINESS:


- A. Stellar Info: Corey Whitesell explained the streetscapes project is funded and an environmental inspection must be done due to possible adverse effects on historic area. The memorandum of agreement must make change in plan so it will lessen adverse effects. It is 80/20 on mitigated projects. Mayor Strasser noted this just came in from state and 30 days down the road till work will begin. The project will stay in grant amount totals. The public hearing will be at 7:00 at the Canal Center on Gateway, Phase II and this extends from the railroad south to Summit St. Carolyn questioned if this will be 80/20 and Corey Whitesell responded yes.
- B. Xmas Parade: Ed Sholty appeared before the BOW with a request for the annual parade and will be the usual route on the 7th of December at 1:00 P.M. Mr. Sholty brought proof of insurance. The parade will travel between High to Wilson on Monroe St, and proceed to Market and then Franklin ending at the viewing stand in front of Fielding Jewelry Store. Mayor Strasser made the motion to approve the request. Second by Carolyn Pearson. Motion carried. (3-0)
- C. Aaron Kitchens of VS Engineers brought information on the change orders approved by the BOW at the last meeting. Thieneman has only completed 3 or the 4 projects and Aaron will not release the change orders for payment at this time. Aaron requested the BOW wait until he notifies them the project list is complete before payment is made. When this payment is made it will note the completion of Thieneman's work on HHH lift station and is reimbursable by INDOT.
- D. Aaron Kitchens brought the invoice from F&K for work done on phase C of HHH. Change orders 2 and 3 are both deductions and will be handled on the last invoice given on this project. The present invoice is for \$189,786.00 and Aaron has the signed wage compliance forms attached. Dick Traeger made the motion to issue a check to F&K for their work on HHH Phase C. Second by Carolyn Pearson. Motion carried. (3-0) Leanne noted this invoice will appear on the next docket presented to the BOW.
- E. Matt Burkhart appeared before the BOW to explain the issued created by his home business of buying and shipping black walnuts. Aaron Lyons had contacted Matt in regards to the shells from the walnuts and the appearance to the area. His plans were to amend his soil with the compost from the hulls. Dick Traeger reported he had visited the site and feels the problem was concerning the hulls not being pushed from the road and the problem has been addressed. Dick noted he does not have a problem with the home business if it is graded and cleaned up around the property. John Chapman explained he would send a letter to Matt and next year Matt would have to secure a business permit from Kathy Mylet at Area Plan. Matt Burkhart agreed to have the situation cleaned up and in order by the 15th of December.
- F. John Chapman reported the Council had approved his expenditure of \$36,000+ for radio repeaters and was requesting permission from the BOW to proceed with purchase. Carolyn noted the request had been approved by the Council but if Mr. Chapman wanted the BOW to do so, then she so moved. Second by Dick Traeger. Motion carried. (3-0)

G. Mike Turchi and Mike Smith of Butler Fairman handed out the schedules for date and projects in regards to the water and wastewater bonds. Tim Hill from Peerless was present for the time table hand outs in case there were questions for water projects. The money from the bond sale is in bank. Leanne explained Dean Gerloch, auditor with SBOA had been to the office and explained the process needed to stay in compliance with SBOA requirements. Each project must be accounted for when spending from the bond revenue. Mike Turchi assured Leanne they would work together to make sure documentation is acceptable.

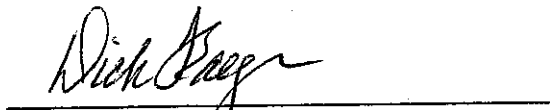
Meeting adjourned at 2:15PM



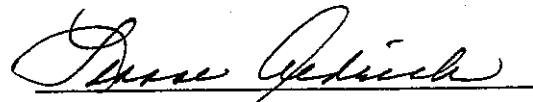
Mayor Randy Strasser



Carolyn Pearson



Dick Treager



Leanne Aldrich, Clerk Treasurer