

BOARD OF WORKS
DECEMBER 2, 2013
1:00 P.M.

Mayor Randy Strasser opened the meeting for business. Carolyn Pearson and Dick Traeger were present for the meeting.

Minutes from the November 18, 2013 meeting were presented for approval. Dick Traeger made the motion to approve the minutes as presented. Second by Carolyn Pearson. Motion carried. (3-0)

Claims were presented in the amount of \$432,286.80. There were no questions or concerns with the claims. Carolyn Pearson made the motion to approve payment of the claims as presented. Second by Dick Traeger. Motion carried. (3-0)

OLD BUSINESS:

- A. Matt Burkhardt: Dick Traeger noted he had made two trips by the property. He also informed the members Dan McCain will help leveling the area by the street. The alley area has already seen improvement. Mayor Strasser questioned what the right of way was and Aaron Lyons can establish the boundaries. Dick Traeger expressed satisfaction if the debris is pushed over and the alley is cleaned up.
- B. Tim Stewart appeared before the BOW with a request to waive trash fees on his duplex. He has been paying for trash pickup on both apartments but only renting one. The second apartment needs lots of work done before it can be rented. Leanne explained the previous owner had paid for two trash pickups and that was what we were paying on the contract with Advanced Disposal. The property is still classified as a duplex with the assessor and property taxes are based on a duplex. Aaron confirmed we are billed by our trash company for two units at this address. Tim Stewart also complained he had been charged four times to have his water turned on and it is because of the billing for trash that causes the problem. Leanne noted she was unaware of this problem and would check into the situation. The issue was tabled until the next meeting.
- C. Industrial Park: There have been no return calls from the owners. Carolyn Pearson does not understand why we are addressing this issue. Mayor Strasser explained the situation with the main line being 2" and new businesses would like to have 5/8" meters. Ideally each building would have a meter. Carolyn noted she remembered all this info but questions why it is on every agenda. Dick Traeger feels if they don't want to come to the meeting to address the situation, and then leave as it is until they show.

Tim Northam from Peerless explained the exploration of the new north well field. The only change was the clause "not to exceed \$80,000 as Dick had requested. Carolyn Pearson made the motion to approve the contract with Peerless and not to exceed \$80,000. Second by Dick Traeger. Motion carried. (3-0)

Mike Turchi from Butler Fairman explained their contract for new well field evaluation and assistance. Carolyn Pearson questioned the price and Mike replied the price is once we know the well field is viable. At that point a schematic design could be done. Well drilling is "iffy" and BF&S won't do until City is comfortable with plan by Peerless. Carolyn Pearson made the motion to enter into the agreement with BF&S for preliminary engineering for the new well field with a limit of \$75,000. Second by Dick Traeger. Motion carried. (3-0)

BF&S brought the contract for the waste effluent line. Mayor Strasser noted this will be difficult to do as the line will have issues at Deer Creek and that will present concerns for IDEM and other state agencies. Dick made the motion to approve work on this project with BF&S. Second by Carolyn Pearson. Motion carried. (3-0)

Dick VanSickle asked if the BOW has questions on other projects. Examples would be the line on Monroe St. to reline, Arby's (could be postponed), and the two lift stations. Dick feels both of the lift stations will come in under estimate. Mayor Strasser noted Mike Turchi is working on time lines for the bond projects as well as in house projects. Some preliminary time lines are compiled and in the agreement you just signed contains more detail that will be put in the time line. A look will be taken at ground water and compare that to surface water. Carolyn Pearson stated in the past the council was told this would be cost prohibitive. Mike stated it still must be looked at before well fields can be developed.

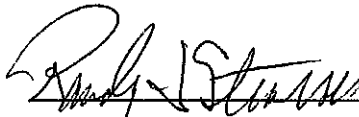
The clothing allowance was brought up and noted there was no official policy. Leanne distributed the list of clothing followed by the department heads as well as policy by other cities and towns. Dick Traeger would like to see what each department spends yearly.

Mayor Strasser reported the new employee policy manual is close to being ready. Benefits for the police have been taken out of their SOP and are now included with city employees. Vacations changed for two officers and with the proposed plan for implementing new days on years served the officers will not be losing time. The only other issue is with the chief of police and in the SOP the chief was given 14 days when hired and an additional day for each year of service. Mayor Strasser noted he is not sure how to address this problem and will bring it before the council tonight. Otherwise the manual has been brought up to code by addressing ADA, harassment and a definition for active pay status. Carolyn questioned if there was a copy of the new manual. Mayor Strasser noted the updates are ready. Carolyn stated she would like to look at the policy manual before signing. Mrs. Diener also requested a copy of the policy manual and Mayor Strasser will email a copy to her office.

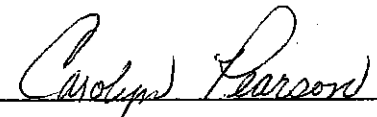
Mayor Strasser made the BOW aware of the issue on 312 N. Washington St. This used to be the old locker plant and part of the building has fallen off on the sidewalk. The roof is in bad shape. John Chapman and the Mayor looked at this property as well as the property on 316 N. Union. This property has windows out and you can look at wall studs. The garage in back

has been turned into an apartment. Mayor Strasser is working with our city attorney and letters will be sent to the owners to make them aware of their responsibility.


Meeting adjourned at 1:58 P.M.



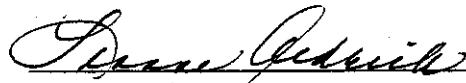
Mayor Randy Strasser



Carolyn Pearson



Dick Traeger



Leanne Aldrich, Clerk Treasurer