



City of Delphi Owner Survey for Downtown Building Façade Renovations

The City of Delphi, Indiana is offering a grant opportunity for owners of buildings who wish to renovate the facade of their buildings. Grants funds will be used for exterior/facade improvements only. The eligible items for funding are (non-inclusive list):

- Storefront Repairs/Replacements
- Awnings
- Door/Window Repairs/Replacements
- Cornice Repairs/Reconstructions
- Masonry Tuckpointing/Repairs
- Wood Siding
- Painting
- Signage
- Removal of Extraneous Elements

Eligible buildings include:

- The Delphi Courthouse Square Historic District.
- Outside of the Historic District (only considered if funding is still available after completion of all participating)

The first step of the Building Façade Renovation project is a study of the entire Delphi Courthouse Square Historic District. This study is being done at no cost to downtown building owners to determine the scope of the construction phase of the renovations. Owner and building tenant involvement is crucial to the success of this design phase. We encourage all building owners and interested building tenants to discuss the goals they have for their space/building prior to the meetings with the architect, which are scheduled to happen during the first few weeks in March 2013.

Participation in the design phase of the renovation project does not imply acceptance or willingness to participate in the construction phase. After the completion of the design phase, the option to participate or not will be presented, along with the estimated cost of construction.

Additional details regarding schedule, construction, and cost will be presented throughout the design phase as details are finalized with the City of Delphi and the grant agencies responsible.

Surveys are due on or before February 13, 2013. You will be contacted the week of February 18 to schedule your appointment(s) for the architect to inspect and document the building. Please ensure they have access to the building.

We encourage you to contact Mayor Randy Strasser (mayor@cityofdelphi.org) at (765)564-3039 or Director of Community Development Kevin Kologinsky (comdevelop@cityofdelphi.org) at (765)564-6692.

City of Delphi

Owner Survey for Downtown Building Façade Renovations

Name/Owner: _____
Street/ PO Box: _____
State: _____ Zip Code: _____
Telephone Number: _____
Alternate Number: _____
Email Address: _____

Building Information: (Please provide a separate sheet for each building you own within the project area)

Building (Façade) Address: _____

Did your building participate in a previous city-funded façade project?

- No
- Yes, if so what was done to the façade: _____

Age of Building: _____

Building status:

- Vacant
- Occupied:
 - Residential
 - Commercial: Tenant(s): _____

Do you have, or know of, any historic photographs or architectural drawings related to your building?

- No
- Yes, if so can provide a copy: _____

Briefly describe the building/façade needs to be addressed by the proposed project: _____

Describe any past exterior work undertaken – renovations or improvements, listing all major activities and associated costs: _____

List any known exterior building conditions which could adversely impact public health or safety: _____

In order to begin the design process with the architects, a meeting will be scheduled in March to inspect your property. Please provide which days/times you prefer:

_____ Days of week preferred

_____ Time of day preferred

Return to:
Delphi City Hall, 201 S. Union Street by February 13, 2013.