

COMMON COUNCIL
JANUARY 6, 2020
6:00 P.M.
COMMUNITY CENTER, 311 N. WASHINGTON STREET

Mayor Evans called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

Roll Call: Gayle Conner, Sandy Flora, Mike Isley, Spencer Kingery, and Cody Nelson were all present.

Special Business: Mayor Evans asked the Council if there were interested Councilmembers for President Pro Tempore. Councilwoman Conner stated she was interested. Councilwoman Flora nominated Councilwoman Conner. As no other nominations were made, Councilwoman Conner was selected President Pro Tempore.

Minutes from the meeting held on December 2, 2019 were presented for approval. Spencer Kingery moved for approval. Second by Mike Isley. Motion carried (5-0).

Department Head Reports:

Department Head Reports were submitted in writing. Cody Nelson moved to accept the reports and incorporate them by reference into the minutes. Second by Spencer Kingery. Motion carried (5-0).

New Business:

Carroll County APC: Mayor Evans asked the Council if there was interested Councilmembers for appointment to the Carroll County Area Plan Commission. Councilwoman Flora stated she was interested. President Pro Tempore Conner nominated Councilwoman Flora. As no other nominations were made, Councilwoman Flora was appointed to the Area Plan Commission.

NWSWD: Mayor Evans asked the Council if there was interested Councilmembers for appointment to the Northwest Solid Waste District. Councilman Nelson stated he was interested. President Pro Tempore Conner nominated Councilman Nelson. As no other nominations were made, Councilman Nelson was appointed to the NWSWD.

Carroll County Administrative Transportation Committee: Mayor Evans asked the Council if there was interested Councilmembers for appointment to the Carroll County Administrative Transportation Committee. Councilman Isley stated he was interested. Councilman Kingery nominated Councilman Isley to the Carroll County Administrative Transportation Committee. As no other nominations were made, Councilman Isley was appointed to the Carroll County Administrative Transportation Committee.

Delphi RDC: Mayor Evans stated Anita Werling and Kevin Gaskill had been the previous appointees to the Delphi RDC. Both were present and indicated they would be willing to serve again. Councilman Isley nominated Kevin Gaskill and Anita Werling for appointment to the Delphi Redevelopment Commission. As no other nominations were made, Kevin Gaskill and Anita Werling were appointed to the Delphi RDC.

Council Liaisons: Mayor Evans told the Council of the following appointments. President Pro Tempore Conner to Wastewater Department. Councilwoman Flora to Water Department and Clerk-Treasurer's Office. Councilman Isley to Police Department and Mayor's Office. Councilman Kingery to Streets and Parks Department. Councilman Nelson to Aviation Department and Fire Department. President Pro Tempore Conner asked why there is not a liaison to the Board of Public Works and Safety. Mayor Evans explained the Board of Public Works and Safety is the administrative board overseeing those departments and is not a standalone department. President Pro Tempore Conner stated she would rather have a document stating all of the "homework" items rather than meeting with a department head. Mayor Evans stated he could provide that to her and asked if any other Councilmembers would rather have a document explaining the departments. The other Councilmembers indicated they would rather meet with department heads.

Proposed Ordinance 2020-1, *An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Delphi*. Councilman Isley moved for passage on first reading. Second by Councilman Nelson. Motion carried (5-0). Councilman Nelson moved for suspension of the rules of procedure to allow for passage on the same day as introduction. Second by Councilman Kingery. Motion carried (5-0). Councilman Nelson moved for passage on second reading. Motion by Councilman Isley. Motion carried (5-0). Councilman Kingery moved for passage on third and final reading. Second by Councilman Nelson. Motion carried (5-0).

Proposed Resolution 2020-1, *A Resolution Authorizing the Mayor to Regularly Update the Code of Ordinances*. Councilman Nelson moved for passage. Second by Councilman Kingery. Motion carried (5-0).

Proposed Ordinance 2020-2, *An Ordinance Amending Meeting Dates of the Common Council*. No motion was held on the proposed ordinance.

Proposed Resolution 2020-2, *A Resolution Setting the Regular and Stated Meeting Dates of the Common Council in 2020*. President Pro Tempore Conner moved for passage. Second by Councilman Isley. Motion carried (5-0).

Proposed Resolution 2020-3, *To Establish the City of Delphi Riverfront Development Project*. Councilman Kingery moved to yield the floor to resident Anita Werling. Second by Councilman Isley. Motion carried (5-0). Resident Anita Werling explained the purpose of the resolution as it would allow for more restaurant liquor licenses. She provided that Kokomo established a Riverfront District on Wildcat Creek. She stated the quota for restaurant liquor licenses in the City of Delphi is maxed currently. She provided details as to the restaurant liquor licenses which would be provided under the Riverfront District. President Pro Tempore Conner asked resident Anita Werling how far her property was from the Deer Creek and whether Deer Creek had a flood plain. She stated that section 16.1 provides it the Riverfront District can only extend 1,500 feet unless there is a flood plain. Councilman Isley moved for passage of the resolution. Second by Councilman Nelson. Motion carried (4-1) with President Pro Tempore Conner voting nay.

Proposed Resolution 2020-4, *A Resolution Clarifying Legislative Procedure*. Councilman Isley moved for passage. No second was made and the proposed resolution was considered to have died.

Proposed Resolution 2020-5, *A Resolution Committing to Countywide Goals in 2020*. Councilman Nelson moved for passage. Second by Councilwoman Flora. Motion carried (5-0).

Draft Trolley Lease. Mayor Evans asked the Council to review the draft lease and make recommendations for the next meeting. President Pro Tempore Conner stated she had spoken with the City's insurance agent, a member of the Indiana State Police, and a member of the Indiana Department of Transportation regarding the trolley and would provide that information to the Mayor and Common Council.

Miscellaneous Business:

Mayor Evans asked the Council and audience members to participate in an exercise in which the participant identifies a problem in the community and creates a hypothesis of how to fix or improve the problem. He stated he would type up the answers and provide them to the Council at the next meeting.

Council Comments:

President Pro Tempore Conner asked Clerk-Treasurer Aldrich if there will be any requests for encumbrances and if they will go before the Council. She stated her understanding from the DLGF is that encumbrances must go before the Council.

President Pro Tempore Conner stated the light blue police car is surplus and that she talked to the city's insurance agent and said the city's insurance would cover the vehicle as a courtesy car. She stated there would need to be a like-minded policy and needs to create a resolution to transfer the vehicle.

President Pro Tempore Conner stated she wanted to amend the ordinance on weeds to remove the word "maintained" with some other changes. She handed the Mayor a copy of the changes she wanted seen at the meeting.

Councilman Isley stated he heard that Hamilton Street coming down the hill from the south is a speed trap at 20 mph and would be interested in making the speed limit like speed limit on Armory Road so the speed is only lower when children are present.

President Pro Tempore Conner moved to adjourn. Second by Councilman Kingery. Motion carried (5-0). The meeting adjourned at 7:01 p.m.

Mayor Shane Evans

Clerk-Treasurer, Leanne Aldrich, Attest

COMMON COUNCIL
MARCH 2, 2020
6:00 P.M.
COMMUNITY CENTER, 311 N. WASHINGTON STREET

Mayor Evans called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

Roll Call: Gayle Conner, Sandy Flora, Mike Isley, Spencer Kingery, and Cody Nelson were all present.

Minutes from the meeting held on February 3, 2020 were presented for approval. Spencer Kingery moved for approval. Second by Mike Isley. Motion carried (5-0).

Department Head Reports:

Department Head Reports were submitted in writing. Gayle Conner asked Aaron Lyons about the cable coming in on E. Main Street and whether the contractor would repair cuts. Aaron Lyons stated it was a fiber line running to a cell tower and that contractor would be back with a different crew to repair cuts. Sandy Flora stated the APC did not meet last month. Cody Nelson stated the NWSWD did not meet last month. Mayor Evans stated the EDC did not meet last month. The Council will bring their liaison reports to the next meeting. Mike Isley moved to accept the reports and incorporate them by reference into the minutes. Second by Cody Nelson. Motion carried (5-0).

Old Business:

Proposed Ordinance 2020-3, *An Ordinance Amending Chapter 94 Weeds*. Gayle Conner moved for passage on first reading. Second by Sandy Flora. Motion carried (5-0).

Proposed Ordinance 2020-4, *An Ordinance Amending Penalties for Ordinance Violations*. Cody Nelson moved for passage on second reading. Second by Spencer Kingery. It was discussed to provide recommendations on amendments and penalty amounts by the next meeting. Gayle Conner moved to table. Second by Cody Nelson. Motion on tabling ordinance passed (5-0).

Proposed Ordinance 2020-5, *An Ordinance Amending Chapter 75, Schedule IV, Speed Zones*. Mike Isley moved to pass on first reading. Second by Gayle Conner. Mike Isley moved to amend and pass the ordinance on first reading to be 25 miles per hour at all times and correct language regarding Armory Road directions. Second by Gayle Conner. Motion carried (5-0). Mayor Evans and Aaron Lyons will provide the Council with information regarding Armory Road speed limit by the next Council meeting.

Proposed Ordinance 2020-7, *An Ordinance Regarding Heavy Vehicle Parking*. Mike Isley moved for passage on second reading. Second by Cody Nelson. Motion carried (5-0).

Proposed Ordinance 2020-8, *An Ordinance Regarding Parking Against the Flow of Traffic*. Spencer Kingery moved for passage on first reading. Second by Sandy Flora. Motion carried (5-0).

New Business:

Proposed Ordinance 2020-9, *An Ordinance Regarding Unsafe Buildings*. Spencer Kingery moved for passage on first reading. Second by Mike Isley. Spencer Kingery discussed adding language regarding gutters and siding at next meeting. Gayle Conner provided insight about discussion held by last Council. Mayor Evans provided information regarding Unsafe Building Law. Motion carried (4-1) with Gayle Conner voting nay.

Miscellaneous Business:

Mayor Evans provided financial information regarding the General Fund revenue and expenses over the last four years and General Fund revenue since 2009. He provided a brief synopsis of the financial report. He asked the Council for their thoughts on applying for the COPs Hiring Grant. He stated 75% of wages and benefits are covered by the grant for a new officer for 3 years. He stated there are no requirements to continue to have the officer on the payroll after that time. The Council discussed other costs such as equipping the officer. Mayor Evans stated he would apply for the grant.

Mayor Evans asked the Council about starting to fund curb and sidewalk projects 100% city cost. Sandy Flora asked about the addition of sidewalks on Armory Road. Spencer Kingery stated he would like to see 50% match be available for property owners that were not in the sidewalk plan that year. The Council will continue the discussion next month.

Council Comments and Requests:

Gayle Conner asked about the land purchase near IFCU. She asked the amount paid for the land, who did the appraisal, and what authorized the Mayor to make the purchase. Mayor Evans provided \$80,000, that he would get her the appraisals, and the Bond Ordinance provided for the Mayor to execute purchases which fall within the Preliminary Engineering Report.

Public Comment:

Jeff Watson stated that the city should use excess funds to pay the cost for trash collection.

Sharon Milburn stated the Council needs to look at elements of Proposed Ordinance 2020-9 for glazing around windows and operable windows. Mike Isley stated it should be looked at more for amendments. The Council will provide amendments to the Mayor to be distributed to all Council members prior to the next meeting.

Cody Nelson moved to adjourn. Second by Mike Isley. Motion carried (5-0). The meeting adjourned at 7:18 p.m.

Mayor Shane Evans

Clerk-Treasurer, Leanne Aldrich, Attest

COMMON COUNCIL
APRIL 15, 2020
4:00 PM
ELECTRONIC MEETING

Mayor Shane Evans called the meeting to order.

Roll Call: Gayle Conner, Spencer Kingery, Cody Nelson were present. Mike Isley and Sandy Flora were absent.

Also participating guests include Ron Allbaugh, Cory Dunbar, Abigail Deiner, Anita Werling, Cynthia and Inger, Debbie Lowe, Erin Jubril, Julia Leahy, Kate Layman, Mark & Trish Mendel and Bill Bradshaw.

Mayor Evans noted the need to finalize the details on the Delphi Small Business Resilience Grant. It is proposed each business would be eligible for a grant of \$5,000 toward COVID-19 related expenses. The grant through OCRA would be for \$198,600. Mayor Evans introduced *Proposed Resolution 2020-9, Resolution Authorizing Application Submission*. This resolution would allow the Mayor to apply for the grant. Mayor Evans noted his opinion the Common Council would fund the businesses even if not receiving the grant. This grant will be awarded very quickly. The only cost to the City of Delphi would roughly be \$4,000 for grant administration and this would come from an EDIT line item. Mayor Evans asked for a motion and second to pass *Proposed Resolution 2020-9* on first and final reading. Spencer Kingery made the motion to pass Resolution 2020-9 on first and final reading. Second by Gayle Conner. At this time Mayor Evans opened the floor for discussion.

Gayle Conner asked about the \$4,000 and Mayor Evans replied it would pay KIRPC for administration cost.

Kingery – no questions.

Nelson - no questions.

Mayor Evans asked for a vote on Proposed Resolution 2020-9.

Gayle Conner – aye.

Spencer Kingery – aye.

Cody Nelson – aye.

Motion carried. (3-0)

Mayor Evans introduced *Proposed Resolution 2020-8, A Resolution Concerning the Small Business Resilience Grant Amid the COVID-19 Public Health Emergency*. Mayor Evans asked for a motion and second prior to discussion for passing *Proposed Resolution 2020-9-8*. Cody Nelson made the motion to pass Resolution 2020-8. Second by Spencer Kingery.

1. Mayor Evans questioned if \$5,000 is enough to be awarded to each business. All three council members felt it was. The guest all stated it would be very helpful and appreciated.
2. Mayor Evans questioned if \$198,600 was a sufficient amount available to be awarded. All council members felt it was sufficient.
3. Mayor Evans said he had received interest from 3 members of the Council to serve on the scoring committee. Mayor Evans asked if a 4-member committee consisting of 2 from the Council, 1 from the County Chamber and 1 from the City Chamber. Gayle Conner expressed

her desire to see all 5 members of the Council on the scoring committee. Both Spencer Kingery and Cody Nelson agreed with her.

4. Mayor Evans produced and shared a potential scoring rubric. Mayor Evans asked for satisfaction or other criteria that should be considered. Gayle Conner stated that some from other cities made businesses with unpaid taxes unable to apply. The application will cover this situation. Everyone felt the scoring rubric looked good.
5. Mayor Evans asked if franchises would be eligible. Gayle Conner felt franchises should not be eligible but Dr. Norman's, used as an example, would be eligible. Both Cody and Spencer felt all could apply and the scoring would solve the issue.
6. Mayor Evans questioned the Council concerning governmental units. A no response was received from all three council members.
7. Mayor Evans asked about non-profit organizations. Gayle Conner felt not the first round, possibly the second round. Gayle noted the Opera House had received \$15,000 from Deer Creek Township and the Canal had received \$10,000. Both Spencer Kingery and Cody Nelson felt non-profit organizations should receive funding in the first round.
8. Mayor Evans questioned about businesses located in Delphi but doing the majority of their business outside city limits. All three council members felt applications could be filled out and then scoring would solve issues.
9. Mayor Evans questioned about two or more businesses owned by the same owner. Gayle Conner felt each business is own entity and Spencer Kingery along with Cody Nelson agreed.
10. Mayor Evans asked if total employees should have anything to do with the application. Gayle Conner noted the applications from other cities that she had studied had 20/25 employees. Spencer Kingery felt 20/25 for full and part-time was a good number. Cody Nelson agreed.
11. Mayor Evans asked if the council members asked for types of businesses that should be eligible or ineligible that have not been listed. Council members did not have a thought either way. There were two comments from guests. Anita Werling asked to clarify about the \$15,000 received from Deer Creek Township. Anita noted this was a budgeted amount from the Township and has been a part of the Opera House's budget process for several years. Anita also stated that at this time, the funds have not been given to the Opera House. Anita has discussed this situation with the Township Trustee and was told payment might be received in June and December. Erin Jubril is concerned she has been in business less than 6 months.
12. Mayor Evans asked if April 24th at 4:30 PM would be sufficient for businesses to submit their paper work. All members of the council felt it was good.
13. Mayor Evans asked if all paperwork is in by the 24th, can all scores be compiled by the following Friday. All members agreed.

Mayor Evans asked for any further discussions or suggestions. With no further discussions, Mayor Evans called the question as to passage of Proposed Resolution 2020-8. Gayle Conner, aye; Spencer Kingery, aye; Cody Nelson, aye.

Mayor Evans noted a need to adjourn was needed. Cody Nelson made the motion to adjourn. Second by Gayle Conner. Gayle Conner, aye; Spencer Kingery, aye; Cody Nelson, aye. Motion carried. (3-0) Meeting adjourned at 5:25 PM.

Mayor Shane Evans

Leanne Aldrich, Attest

PUBLIC HEARING
APRIL 27, 2020
5:30 PM
ELECTRONIC

Mayor Shane Evans opened and called the meeting to order.

Roll Call: Gayle Conner, present; Sandy Flora, present; Spencer Kingery, present. Mike Isley and Cody Nelson were unable to attend. Also, in attendance were Mayor Evans, Leanne Aldrich, Julia Leahy, Ann Hughes, Erin Jubril, Nate Lemar, Jess Lemar and Emily Allbaugh of KIRPC.

Mayor Evans turned the meeting over to Emily and noted there would be time for questions and comments later. Emily explained this grant was new. The City of Delphi has received \$198,600 to aid the small businesses within our city. There will be a fee of \$3,972 for grant administration and the city will accept the responsibility for this charge. At this time, we are waiting on the state to tell us how to proceed. With this being a new grant, Emily noted she will try to answer all questions but needs direction from the state officials.

At 5:34 PM, Mayor Evans opened the public hearing.

Nate Lemar asked for clarification on if using federal funds or city funds. Emily noted we are hoping the process will allow us to directly use federal funds.

Ann Hughes noted the application was easier to handle than other forms used by SBA. Ann asked for explanation of working capital. Mayor Evans stated our application used payroll, rent, utilities and noted not products to run a business but also noted this could be changed and will be discussed at our next meeting.

Erin Jubril asked if the first application will still apply towards the federal grant money. Erin also noted the disinfectant required by the state to use will not be covered under our application. Erin noted it will be expensive and hard to acquire. Mayor Evans stated their application on file will work. Emily stated she would have to do employee income certification.

Nate Lemar questioned if the state proceeds slowly will the city disburse the funds and then be reimbursed. Emily stated at this time we are not sure if reimbursement will be allowed.

Ann Hughes asked if there was access to the needed forms for employment and Emily noted she would get the forms to them and the state will say when,

Gayle Conner asked for the terms of application from Emily. Do we show a record of funds issued and then reimbursed or if we use local funds and the grant isn't reimbursable, do we lose the grant funds? What are the stipulations. Emily noted we have followed the requirements. We have set up a committee, extended an application and have a scoring system. Emily stated our desire was to be able to give \$5,000 to 40 businesses. Any surplus funds would go back to the state.

Spencer Kingery questioned if there was an estimated time for disbursement of funds and Emily responded not at this time.

Sandy Flora asked if all paperwork was not turned in with requirements fulfilled, could we work with this. Mayor Evans stated our applications were based on another city and we can talk about this next week.

Mayor Evans asked Emily if a vote was required and Emily stated a vote was not required and the grant has already been awarded.

With no further questions or comments, Mayor Evans closed the hearing on the OCRA Grant.

PUBLIC HEARING ON
ADDITIONAL APPROPRIATION
EDIT FUNDS \$100,000

Mayor Evans explained the status of the grant application was not know at the time of setting the additional appropriation in motion. Mayor Evans noted we could always use this later in in the year if we determine to do a second round.

Mayor Evans opened the public hearing at 6:04 PM.

Gayle Conner questioned if we did not use the \$100,000, would it go back into the general fund. Mayor Evans stated it would stay in the edit fund. Gayle Conner noted it would be her preference to wait till Monday for a possible full council.

Sandy Flora stated she felt our efforts for our local businesses was great and felt it was good to wait for full council.

Spencer Kingery feels we should move forward. Mayor Evans stated it would not make any difference if we waited until Monday.

Mayor Evans asked for questions or comments from the group.

Julia stated it made sense to wait.

Erin – no.

Ann – no.

Nate – no but would be happy to contact businesses that did not apply.

Debbie – no.

Emily – no.

Mayor Evans closed the public hearing at 6:10 PM

Gayle Conner made the motion to adjourn. Second by Spencer Kingery. Gayle Conner, aye; Sandy Flora, aye; Spencer Kingery, aye. Motion carried. (3-0)

Mayor Shane Evans

Leanne Aldrich, Attest

COMMON COUNCIL
MAY 4, 2020
6:00 P.M.
ELECTRONIC MEETING

Mayor Evans called the meeting to order at 6:00 p.m.

Mayor Evans explained this was an electronic meeting and a roll call vote would have to be taken on each question. He advised there is sensitive financial information regarding the Delphi SBRG and that the information should not be discussed but Council members could state whether a particular business had or had not turned in certain documentation.

Roll Call: Gayle Conner, Sandy Flora, Mike Isley, Spencer Kingery, and Cody Nelson were all present.

Others on the Call: Mayor Evans, Clerk-Treasurer Aldrich, Emily Albaugh, Debbie Lowe, Nate and Jess Lamar, Anita Werling, Julia Leahy, and Tricia Mendel.

Minutes from the meeting held on March 2, 2020 were presented for approval. Mike Isley moved for approval. Second by Spencer Kingery. Motion carried (5-0) with the following roll call votes:

Council Member	Vote
Gayle Conner	Aye
Sandy Flora	Aye
Mike Isley	Aye
Spencer Kingery	Aye
Cody Nelson	Aye

Minutes from the meeting held on April 15, 2020 were presented for approval. Spencer Kingery moved for approval. Second by Cody Nelson. Gayle Conner noted Cody Nelson's name should appear as a Council member present. Motion carried (5-0) with the following roll call votes:

Council Member	Vote
Gayle Conner	Aye
Sandy Flora	Aye
Mike Isley	Aye
Spencer Kingery	Aye
Cody Nelson	Aye

Minutes from the meeting held on April 27, 2020 were presented for approval. Sandy Flora moved for approval. Second by Gayle Conner. Motion carried (4-0) with the following roll call votes:

Council Member	Vote
Gayle Conner	Aye
Sandy Flora	Aye

Mike Isley	Aye
Spencer Kingery	Aye
Cody Nelson	Abstain

Emily Albaugh discussed information received from OCRA regarding the CDBG Grant. She stated that sole proprietors with employees are eligible to receive CDBG funds from the City. She stated sole proprietors without employees are ineligible to receive CDBG funds from the City. She stated sole proprietors with only contract employees are ineligible to receive CDBG funds from the City. She advised that applicants can be awarded at this time but should not receive funds. She stated the city needs to show 51% LMI from income verification. She stated she is waiting for approval of the income verification form from the state. She stated she did not know when checks would be able to be cut to the businesses.

Mayor Evans asked the Council how they feel about extending the application out and opening it up to businesses who did not apply. Gayle Conner noted the application states funds would be dispersed May 7. She stated only 12 of the 37 applicants provided the documentation that was requested in the application. She stated she would be fine with opening it back up for all businesses and provide an opportunity for businesses to provide the required documentation. Sandy Flora stated it is a very good decision to open it back up. She wants to get businesses funding with local funds if they really need it. Mike Isley stated he agreed with Gayle Conner and Sandy Flora – he stated if a business is struggling we need to see what we can do to get them the funds. Spencer Kingery agreed with Gayle Conner, Sandy Flora, and Mike Isley stating we should open it back up for a short period. Cody Nelson agreed we should open it back up – stated we should use local funds for sole proprietors.

Mayor Evans recommended he would call the applicants tomorrow and let the Council know how direly they needed the funding immediately and the Council could meet next week to discuss cutting checks. Gayle Conner stated she thinks if we chance the terms of the application we have to open it up. She stated she wanted to cut checks to the 12 who had provided the proper documentation. She stated she has a list of who turned in what. Sandy Flora stated she is fine with approving the 12. Mike Isley stated he wanted to help the 12 as soon as possible. Spencer Kingery Agreed. Cody Nelson stated we can go ahead and award the 12.

Mike Isley moved to award the twelve and give them all the money requested. Second by Sandy Flora. Cody Nelson moved to amend the motion to extend the period for submitting additional documentation to the end of this week – not allow new businesses to apply and provide the funding requested from each business. Mike Isley seconded the motion. Motion carried (4-1) with the following roll call votes:

Council Member	Vote
Gayle Conner	Nay
Sandy Flora	Aye
Mike Isley	Aye
Spencer Kingery	Aye
Cody Nelson	Aye

A discussion was held on when to cut the checks to the businesses. Mike Isley moved to cut checks now to the 11 businesses who provided full documentation and had 25 or fewer employees. Funding would come from the Rainy Day Fund. Second by Cody Nelson. Motion carried (5-0) with the following roll call votes:

Council Member	Vote
Gayle Conner	Aye
Sandy Flora	Aye
Mike Isley	Aye
Spencer Kingery	Aye
Cody Nelson	Aye

A discussion was held on what to do about reporting requirements for businesses who receive checks from the City. Gayle Conner moved to authorize the Mayor to develop the accountability requirements to be sent, with the checks, to the businesses awarded funds. Second by Sandy Flora. Motion carried (5-0) with the following roll call votes:

Council Member	Vote
Gayle Conner	Aye
Sandy Flora	Aye
Mike Isley	Aye
Spencer Kingery	Aye
Cody Nelson	Aye

Gayle Conner stated she will send Mayor Evans a list of what businesses turned in what documentation. Mayor Evans will notify the businesses of the Council's actions tonight.

Mayor Evans informed the Council City Hall would remain closed and the parks are closed until we can understand our ability to disinfect equipment in the parks. He stated that unless the Governor extends an executive order, meetings held after May 23 must be held in person.

Gayle Conner asked if the City was going to get fined by the APC and who would pay that fine. Mayor Evans stated that he had worked closely with the APC Director during construction to ensure construction did not violate the Delphi Zoning Ordinance as it permits underground utility work and was advised we would not be in violation if we did not do construction above ground level.

Cody Nelson stated it was a hard meeting but glad that the Council worked through it.

Clerk-Treasurer Aldrich advised unpaid water bills have increased. She will be sending out a letter to customers who owe to advise them of the payment plans available after the Public Health Emergency is no longer in affect. She stated there is an ordinance that gives a 3 month payment plan option.

Nate Lamar asked about funding for businesses who did not turn in all their paperwork – Mayor Evans stated the Council would discuss that at their next meeting.

Mayor Evans scheduled a special Council meeting at 6 p.m. on Monday, May 11, 2020 on Zoom.

Mike Isley moved to adjourn. Second by Cody Nelson. Motion carried (5-0) with the following roll call votes:

Council Member	Vote
Gayle Conner	Aye
Sandy Flora	Aye
Mike Isley	Aye
Spencer Kingery	Aye
Cody Nelson	Aye

Meeting adjourned at 7:42 p.m.

COMMON COUNCIL
MAY 7, 2020
6:00 P.M.
ELECTRONIC MEETING

Mayor Evans called the meeting to order at 6:00 p.m.

Mayor Evans explained this was an electronic meeting and a roll call vote would have to be taken on each question.

Roll Call: Gayle Conner, Sandy Flora, Spencer Kingery, and Cody Nelson were present. Mike Isley was absent.

Others on the Call: Mayor Evans, Clerk-Treasurer Aldrich, Debbie Lowe, Zach Williams, Ann Hughes, Abigail Diener, Erin Jubril, Kevin Gaskill, Edwin Buswell, Nate Lamar, Emily Albaugh Gross, Julia Leahy, Anita Werling, Tricia Mendel, Matt McKean, Brittany Sales, and Inger Cowan.

Mayor Evans introduced Proposed Resolution 2020-9 read by title alone, *A Resolution Appropriating Additional EDIT Funds*. Spencer Kingery moved to pass the resolution. Second by Cody Nelson. Motion carried (3-1) with the following roll call votes:

Council Member	Vote
Gayle Conner	Nay
Sandy Flora	Aye
Spencer Kingery	Aye
Cody Nelson	Aye

Mayor Evans introduced Proposed Resolution 2020-10 read by title alone, *A Resolution Concerning the Delphi SBRG*. Gayle Conner offered amendments to Section 1 and the creation of Sections 4 and 5. Cody Nelson offered an amendment to the amendment of Section 1(C). Cody Nelson moved for passage of Proposed Resolution 2020-10. Second by Spencer Kingery. Gayle Conner moved to amend as stated by Gayle Conner and Cody Nelson. Second by Sandy Flora. The question of passage of Proposed Resolution 2020-10, as amended, carried (4-0) with the following roll call votes:

Council Member	Vote
Gayle Conner	Aye
Sandy Flora	Aye
Spencer Kingery	Aye
Cody Nelson	Aye

Council and public comment was held.

Cody Nelson moved to adjourn. Second by Spencer Kingery. Motion carried (4-0) with the following roll call votes:

Council Member	Vote
Gayle Conner	Aye

Sandy Flora	Aye
Spencer Kingery	Aye
Cody Nelson	Aye

The meeting adjourned at 6:35 p.m.

COMMON COUNCIL
AUGUST 3, 2020
6:00 P.M.
COMMUNITY CENTER, 311 N. WASHINGTON STREET

Mayor Evans called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

Roll Call: Gayle Conner, Sandy Flora, Mike Isley, Spencer Kingery, and Cody Nelson were all present.

Minutes from the meeting held on July 6, 2020 were presented for approval. Cody Nelson moved for approval. Second by Mike Isley. Motion carried (5-0).

Old Business:

Proposed Ordinance 2020-3, *An Ordinance Amending Chapter 94, Weeds*. Gayle Conner moved for passage on third and final reading. Second by Cody Nelson. Motion carried (5-0).

Proposed Ordinance 2020-7, *An Ordinance Regarding Heavy Vehicle Parking*. Cody Nelson moved for passage on third and final reading. Second by Mike Isley. Motion carried (5-0).

Proposed Ordinance 2020-4, *An Ordinance Amending Penalties for Ordinance Violations*. No action – proposed ordinance remains on table for second reading.

Proposed Ordinance 2020-5, *an Ordinance Amending Chapter 75, Schedule IV, Speed Zones*. Mike Isley moved for passage on second reading. Second by Cody Nelson. Motion carried (5-0).

Proposed Ordinance 2020-8, *An Ordinance Regarding Parking Against the Flow of Traffic*. Spencer Kingery moved for passage on second reading. Second by Gayle Conner. Cody Nelson moved for suspension of rules of procedure to allow for passage of two readings on the same day. Second by Mike Isley. Motion on suspension of rules carried (5-0). Motion for passage on second reading carried (5-0). Spencer Kingery moved for passage on third and final reading. Second by Cody Nelson. Motion carried (5-0).

Proposed Ordinance 2020-9, *An Ordinance Regarding Unsafe Buildings*. Cody Nelson moved to table. Second by Spencer Kingery. Motion carried (5-0).

New Business:

Mayor Evans read his letter of resignation effective August 16, 2020 at 11:59 p.m.

After consultation with the Council, Mayor Evans scheduled a special meeting for August 13, 2020 at 5 p.m. at the Community Center for the budget workshop.

Proposed Resolution 2020-17, *A Resolution Regarding Procedure for Filling Vacancy of the Mayor of the City of Delphi*. A discussion was had on the proposed resolution. Consensus was reached to amend

subsection 1(a) to state Thursday, August 13 at 12 p.m. in place of 72 hours. Consensus was reached to amend subsection 3(c) to follow the order that all candidates would give their speeches back-to-back followed by a question and answer with all candidates by the Council followed by a discussion amongst the Council. Cody Nelson moved to pass Resolution 2020-17, as amended by consensus, on first and final reading. Second by Sandy Flora. Motion carried (5-0).

After consultation with the Council, Mayor Evans scheduled a special meeting for Saturday, August 15, 2020 at 7 p.m. at the Community Center to fill the vacancy in the position of Mayor.

The Council consented to selecting an acting mayor from its membership at the August 13 meeting pursuant to IC 3-13-8-8(e).

Council Comments and Requests:

Gayle Conner stated she received an Interim Permit and Significant Permit Modification for The Andersons Delphi Cob Operation and stated what the modifications would be.

Cody Nelson thanked Mayor Evans for his years of service to the city.

Cody Nelson moved to adjourn. Second by Spencer Kingery. Motion carried (5-0). The meeting adjourned at 7:21 p.m.

Mayor Shane Evans

Clerk-Treasurer, Leanne Aldrich, Attest

BUDGET MEETING
AUGUST 13, 2020
COMMUNITY BUILDING

Mayor Shane Evans opened the meeting and led in the Pledge of Allegiance to the flag.

Roll Call: Gayle Conner (remote) Sandy Flora, Mike Isley, Spencer Kingery and Cody Nelson were present.

Mayor Evans explained the first item was to appoint an interim for the Mayor position in case a candidate is not chosen.

Gayle Conner nominated Spencer Kingery to fill the position if needed. With no other nominations, a vote was taken. The result was 5-0 in favor of Spencer Kingery.

Mayor Evans presented his recommendations for the 2021 budget for the City of Delphi. Mayor Evans noted the budget must be approved on third reading by 11-4-2020 or the 2020 approved budget would be in place. The salary and wage ordinances must be passed by 11-1-2020. The first reading will be at the council meeting to be held on the 8th of September. The second reading will be on the 21st of September and final reading will be on October 5th meeting.

During discussion it was determined to reduce General advertising to \$500, animal control to \$500, misc. office supplies to \$1,000 and equipment repair to \$500.

The Mayor's office and Clerk's office were approved.

Police: Spencer Kingery stated he approved the 12% increase to the Chief's pay as this would put him in same status as other department heads.

Mike Isley requested membership in a local gym for the wellness benefit of the police and other employees.

Street: Gayle Conner asked Aaron Lyons if he preferred salary or hourly pay. Aaron stated he was fine with present hourly wages. Gayle also requested paying off the loan for the street sweeper and approved the purchase of the new leaf machine but with no loan.

Airport: The Board of Aviation approved the budget submitted to the council members. Gayle requested checking on the blue police car we are giving to the airport. Who is to insure?

Court: 0 – There is no longer a court.

EDIT: Gayle Conner wanted all line items at 0. Council members were reminded they did not have to spend the budgeted line items, but they were in place if needed.

Mayor Evans noted Flora has expressed an interest in sharing the expense of a code enforcer. Four of the council members expressed agreement.

SOLID WASTE: USER FEES NO TAX REVENUE

POLICE PENSION: One receiving retirement funds. State funded.

HIGHWAY RELINQUISHMENT: These funds were generated when INDOT settled with the City of Delphi for E. Main St. There is an ordinance on the books. The balance in this fund is to be used during 2020 for grant matching for the Community Crossing Project on Sam. Milroy. It will leave a 0 balance. The previous council approved this expenditure. Gayle Conner noted she was ~~OK with this but felt something should be in writing~~ not okay with this and felt an amendment to the enabling ordinance was needed.

Gayle Conner stated she had been in contact with SBOA and we should have a budget for LIT. Mayor Evans noted he will do research on this matter and get back to the council members.

With no further comments, the work session closed.

Mike Isley thanked Mayor Evans for his work and dedication to the City of Delphi.

Mayor Anita Werling

Leanne Aldrich, Clerk-Treasurer, ATTEST

COMMON COUNCIL
AUGUST 15, 2020
7:00 P.M.
COMMUNITY CENTER, 311 N. WASHINGTON STREET
AVAILABLE ON ZOOM

Mayor Evans called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

Roll Call: Gayle Conner, Sandy Flora, Mike Isley, Spencer Kingery, and Cody Nelson were all present. Gayle Conner participated electronically via Zoom.

Introduction

Mayor Evans stated the special meeting is being held for the purpose of filling a vacancy in the office of the Mayor of the City of Delphi. He stated City Clerk-Treasurer Leanne Aldrich has provided notice to the Common Council by putting said notice in writing, stating the purpose of the meeting, stating the date, time and place of the meeting, and by sending the notice by first class mail to each Council member at least ten (10) days before the meeting as required by IC 3-13-8-8(c). County Clerk of Circuit Courts Callie Schimmel has provided Notice of Vacancy to the Common Council by hand delivery to City Hall on August 4, 2020 as required by IC 5-8-3.5-1(b).

Mayor Evans further stated IC 3-13-8-8(b) provides, in part, "If the city does not have a deputy mayor, the common council shall fill the vacancy at a regular or special meeting." IC 3-13-8-1.5 provides, "A city clerk or city clerk-treasurer may give notice of a meeting under this chapter, and the meeting may be conducted under this chapter, before a vacancy in an office exists if the person holding the office has: submitted a written resignation under IC 5-8-3.5 or been elected to another office."

Mayor Evans stated: On August 3, 2020 the Common Council passed Resolution 2020-17 as amended, A Resolution Regarding Procedure for Filling Vacancy of the Mayor of the City of Delphi. In that resolution the Council required candidates desirous for filling the vacancy of the Mayor of the City of Delphi must file a declaration of candidacy with the Clerk-Treasurer of the City of Delphi by 12:00 p.m. on Thursday, August 13, 2020. Two individuals filed said declarations: Dale R. Seward and Anita Werling.

Mayor Evans stated the order of business for the meeting.

Candidate Introductions

Mayor Evans yielded the floor for Candidate Dale R. Seward's introduction.

Mayor Evans yielded the floor for Candidate Anita Werling's introduction.

Question and Answer Panel

Gayle Conner asked the candidates about \$23 million of debt. Sandy Flora asked about promoting businesses. Mike Isley asked about the Opera House. Spencer Kingery asked about policing. Cody Nelson asked about building codes and historic buildings. Gayle Conner asked about neighborhood improvement. Sandy Flora asked about the water project and future water projects. Mike Isley asked

about improving relations amongst the public from different economic classes. Spencer Kingery asked about residential development. Cody Nelson asked about COVID-19 and the possibility of additional local restrictions. Gayle Conner had no further questions. Sandy Flora asked about transparency. Mike Isley asked about handling disagreements between Mayor and Council. Spencer Kingery asked about handling disagreements between Mayor and Superintendents/ Department Heads. Cody Nelson had no further questions. Gayle Conner had no further questions. Sandy Flora had no further questions. Mike Isley had no further questions. Spencer Kingery had no further questions.

Recess

Mayor Evans recessed the meeting at 8:27 p.m. stating it would reconvene at 8:37 p.m. He asked the Council members to refrain from discussing the candidates amongst each other during the recess.

Discussion/Deliberation

Gayle Conner provided four reasons why Dale Seward should be Mayor. She also stated she was concerned about potential conflicts of interest Anita Werling has.

Sandy Flora thanks the candidates for filing and thanked the public for reaching out to her.

Mike Isley thanked the candidates. He quashed a rumor that had been going around about a third person interested in filing a declaration of candidacy who was dissuaded by members of the Council. Mike Isley stated it was not true and that he talked to the subject of the rumor who told Mike Isley it was not true.

Spencer Kingery thanked the candidates. He stated he received many calls and has not yet had an opportunity to get back to everybody who called.

Cody Nelson thanked the candidates and stated both did an excellent job answering questions.

Nominations

Mayor Evans stated, "Nominations are now in order for the office of the Mayor. No second is required for a nomination. No Council member may nominate more than one person."

Gayle Conner nominated Dale R. Seward.

Sandy Flora nominated Anita Werling.

Roll Call Election

Mayor Evans stated he would call the question. He stated these are the nominees for the position of Mayor, Dale R. Seward and Anita Werling. Please state the name of the nominee you vote to elect to Mayor when the Clerk-Treasurer calls your name.

Gayle Conner:	Dale R. Seward
Sandy Flora:	Anita Werling
Mike Isley:	Anita Werling
Spencer Kingery:	Anita Werling
Cody Nelson:	Anita Werling

Results

Leanne Aldrich announced the vote total for Dale R. Seward: 1, Anita Werling: 4.

Mayor Evans recited the vote total to the Common Council as: Dale R. Seward: 1, Anita Werling: 4.

Mayor Evans declared Anita Werling has received a majority of the votes and will fill the vacancy of the office of the Mayor.

Mayor Evans stated the swearing in of Anita Werling will occur at the conclusion of this meeting.

Gayle Conner moved to adjourn the meeting. Second by Mike Isley. Motion carried (5-0). Meeting adjourned at 8:49 p.m.

Mayor Anita Werling

Clerk-Treasurer, Leanne Aldrich, Attest

COMMON COUNCIL
SEPTEMBER 8, 2020
6:00 P.M.
COMMUNITY CENTER, 311 N. WASHINGTON STREET

Mayor Werling called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

Roll Call: Gayle Conner (remote), Sandy Flora, Mike Isley, and Cody Nelson were present.

Mayor Werling offered introductory remarks and expectations for civil conduct at meetings.

Minutes from the meeting held on August 3, 2020 were presented for approval. Cody Nelson moved for approval. Second by Mike Isley. Motion carried (4-0).

Minutes from the special meeting held on August 13, 2020 were presented for approval. Gayle Conner called for a correction to a statement made regarding the Highway Relinquishment Fund. With that correction, Mike Isley moved for approval. Second by Cody Nelson. Motion carried (4-0)

Minutes from the special meeting held on August 15 were presented for approval. Gayle Conner moved to approve. Second by Cody Nelson. Motion carried (4-0)

Other Business:

CCEDC Update.

Mayor Werling introduced Delphi's representatives to the Carroll County Economic Development Corporation (CCEDC), Ken Walton and Joe Mayfield, who updated the Council on the search process for an executive director to replace Laura Walls. A strategic planning process is underway at the CCEDC and all were encouraged to fill out a survey emailed to stakeholders throughout the county. Residential development is among the top priorities. Three industrial projects are currently in play, although progress has been slowed by COVID. The representatives encouraged the City to hold its support at previous commitment levels fearing that reducing support from the only city in Carroll County would send the wrong signal to a new CCEDC director. Questions were invited:

Gayle Conner asked what length of contract other communities were committing and about billing cycle. Dick Bradshaw expressed gratitude for the update and encouraged ongoing communication to improve community relations.

Board Appointments.

Mayor Werling announced that Mary Ann Burton was appointed as the Mayor's Representative to the Area Plan Commission. Candidates for the Board of Public Works and Safety have been interviewed and an announcement is imminent. Mayor Werling reminded the Council that they would need to name a replacement to fill her spot appointment on the Delphi Redevelopment Commission. No nominations were made. Werling stated other openings exist on the CCEDC, the Board of Zoning Appeals (BZA), and the Parks Advisory Board encouraging the Council and the public to submit recommendations and to encourage citizens to apply.

Old Business:

Proposed Ordinance 2020-5, *an Ordinance Amending Chapter 75, Schedule IV, Speed Zones*. Cody Nelson moved for passage on third and final reading. Second by Mike Isley. Motion carried (4-0).

Proposed Ordinance 2020-4, *An Ordinance Amending Penalties for Ordinance Violations*. Gayle Conner moved to take the ordinance up from the table. Second by Cody Nelson. Motion carried (4-0). Cody Nelson moved to pass Ordinance 2020-4 on second reading. Second by Sandy Flora. Discussion centered on how fines are collected, what fund receives them, and whether council needs to designate allowable uses for the fund accounts. Attorney Martin stated that the City uses Superior Court judge now that the City has no Court and described the process. Clerk-Treasurer Aldrich advised that she would pursue the account questions with the City's financial advisor. Further questions were raised about tiered fines for multiple infractions and the need to add ordinances to the schedule as passed. On vote the motion to pass failed (4-0). Mike Isley moved to return Ordinance 2020-4 to the table. Second by Gayle Conner. Motion carried (4-0).

Proposed Ordinance 2020-9, *An Ordinance Regarding Unsafe Buildings*. Cody Nelson moved to take up the ordinance from the table. Second by Mike Isley. Motion carried (4-0). Views were split on whether a local ordinance is needed, or whether the City's adoption of Indiana Code 36-7-9 as §156.01 is sufficient. After further discussion, the Proposed Ordinance 2020-9 was returned to the table.

New Business:

Proposed Ordinance 2020-11, *Budget Ordinance for 2021*. Cody Nelson moved for passage on first reading. Second by Mike Isley. Consensus from discussion was to increase health insurance by 5% and to leave salary and wage increases at 5% with the understanding that these could come down if need be once the tax rates are known. Motion carried (4-0).

Proposed Ordinance 2020-12, *Salary Ordinance for 2021*. Gayle Conner moved for passage on first reading. Second by Mike Isley. Motion carried (4-0).

Proposed Ordinance 2020-13, *Wages Ordinance for 2021*. Cody Nelson moved for passage on first reading. Second by Gayle Conner. Motion carried (4-0).

Proposed Ordinance 2020-14, *An Ordinance Establishing an Unsafe Building Fund*. Cody Nelson moved for passage on first reading. Second by Sandy Flora. Motion carried (4.0). Motion to suspend the rules to allow passage on second reading was made by Gayle Conner. Second by Cody Nelson. Motion carried (4.0). Motion for passage of Ordinance 2020-14 on second reading by Mike Isley. Second by Cody Nelson. Motion carried (4.0). Motion to suspend the rules to allow passage on third and final reading made by Gayle Conner. Second by Cody Nelson. Motion carried (4-0). Motion for passage of Ordinance 2020-14 on third and final reading made by Cody Nelson. Second by Mike Isley. Motion carried (4.0).

Highway Relinquishment Fund. In the 2020 budget, the HRF was designated to be used as match on the Samuel Milroy Road project. Gayle Conner had raised the question at the August 13 budget workshop as to whether this could be done without amending the Ordinance 2014-3 establishing the fund and asked that the HRF be restored in the 2021 budget to \$489,000 with match funds being used from elsewhere. In the discussion PPT Conner reiterated her opinion that the HRF be used only for projects and engineering related to East Main Street. Further action may be recommended as an amendment to the budget at the second reading.

Miscellaneous Business:

Mayor Werling updated the Council on the status of the OCRA grant which would reimburse the City of Delphi for recipients of the Delphi Small Business Resilience Grants who meet OCRA's eligibility guidelines. Revisions to OCRA's guidelines may mean that more recipient grants will qualify for reimbursement. Letters and a new income survey will be mailed to recipients with surveys to be returned to K-IRPC.

Council Comments and Requests:

Gayle Conner asked that Chief McCain include mileage data in his monthly report.

Public Comments and Requests:

Sharon Milburn asked that the City of Delphi appointment to the Board of Zoning Appeals be filled as quickly as possible as it has been vacate for a number of years.

Cody Nelson moved to adjourn. Second by Mike Isley. Motion carried (4-0). The meeting adjourned at 8:00 p.m.

Mayor Anita Werling

Clerk-Treasurer, Leanne Aldrich, Attest

COMMON COUNCIL
DECEMBER 7, 2020
6:00 P.M.
COMMUNITY CENTER, 311 N. WASHINGTON STREET

Mayor Werling called the meeting to order at 6:15 p.m. This meeting was conducted over Zoom.

Clerk-Treasurer Aldrich took the roll call:

Present were Gayle Conner, Sandra Flora, Cody Nelson, and Spencer Kingery; Mike Isley joined later.

Minutes from the meeting held on November 2, 2020 were presented for approval. Gayle Conner moved to approve. Second by Sandra Flora. Motion carried. (Ayes: Conner, Flora, Kingery, and Nelson; Nays: none.)

UNFINISHED BUSINESS

Proposed Ordinance 2020-9, An Ordinance Regarding Unsafe Buildings. Gayle Conner moved to pass the ordinance on third and final reading. Second by Cody Nelson. Motion carried. (Ayes: Conner, Flora, Kingery, and Nelson; Nays: none.)

NEW BUSINESS

Proposed Resolution 2020-19 to adopt the schedule of Common Council meetings for 2021 was presented. Gayle Conner moved to approve. Second by Spencer Kingery. In discussion, Cody Nelson asked is the meeting time might be changed from 6:00 p.m. to 6:30 p.m. The consensus was to leave the start time at 6:00 p.m. Motion carried. (Ayes: Conner, Flora, Kingery, and Nelson; Nays: none.)

Proposed Resolution 2020-20 Concerning Round Two (2) of the Small Business Resilience Grant program amid the Covid-19 Public Health Emergency was introduced. Round Two would utilize the remaining \$110,520 in funding from the CARES act grant received by the City of Delphi through the Office of Community and Rural Affairs. Spencer Kingery moved to pass the resolution. Second by Cody Nelson. Council members reported that businesses they contacted in Delphi were largely still feeling the impact of COVID and were concerned about what the rise in cases would bring; all welcomed another round of grants. Changes discussed for the implementation of Round II included: use 25 or fewer full-time-equivalent for the number of employees; request that applications be typewritten; require business to meet Governor's mask mandate; the income verification form required to determine eligibility for funding through the OCRA grant to be included in the application packet. Concerning scoring of the applications, PPT Conner suggested that the scoring rubric be revisited by Council members and guidelines put in place to ensure members are using the same criteria in ranking. Conner will poll members on availability and ask that a work session be scheduled before scoring begins. Motion carried. (Ayes: Conner, Flora, Kingery, and Nelson; Nays: none.)

Proposed Resolution 2020-21 regarding reimbursement for Public Health and Public Safety Payroll Costs with CARES Act funding was introduced. Gayle Conner moved to approve. Second by Mike Isley. Motion carried. (Ayes: Conner, Flora, Isley, Kingery, and Nelson; Nays: none.) Mayor Werling indicated that the funds reimbursed needed to be spent before the end of the year. Department heads are putting together requests and quotes for items in support of essential services which will be presented for approval at the December 21 meeting of the Board of Public Works and Safety; potential items include a police car, emergency generator for a wastewater lift station, respirators, defibrillator for the City Building, etc.

Mayor Werling asked to suspend the rules to enable the Council to discuss possible legislation regarding enforcement of the Governor's mask mandate. PPT Conner said that she had contacted the Council's attorney Eric Burns whose opinion it was that it was permissible for the Council to discuss new business without specific legislation being presented. Mayor Werling returned to the matter at hand regarding enforcement of the mask mandate. The consensus of the Council was that an enforcement ordinance was not needed.

December 30th was set for a meeting for the Council to consider end-of-year encumbrances and transfers.

ANNOUNCEMENTS

Mayor Werling announced that the Governor would release awards for Community Crossing Matching Grants on December 8; the City has applied for several infrastructure projects. OCRA has announced a Phase III of CARES Act funding for which the City will be eligible to apply by mid-January. A VoIP phone system was approved by the BOW for installation by VisualEdge IT. KJG Architecture will conduct a structural review of the City Building along with plans for space utilization and future maintenance.

COUNCIL COMMENTS AND REQUESTS

Mike Isley expressed interest in having Christmas decorations at Riley Park. Mayor Werling indicated that the Parks and Recreation Advisory Board had that as a possible project and said she would send Isley contact information.

OTHER COMMENTS

Attorney Martin asked if the City wished to return to having all Council members sign ordinances and resolutions. It was determined that that was not necessary at this time, particularly with COVID numbers being high in the County and the City Building with restricted entry.

There being no further comments, Mike Isley moved to adjourn. Second by Gayle Conner. Motion carried. (Ayes: Conner, Flora, Kingery, and Nelson; Nays: none.) The meeting adjourned at 7:31 p.m.

Mayor Anita Werling

Clerk-Treasurer, Leanne Aldrich, Attest

COMMON COUNCIL SPECIAL MEETING
DECEMBER 30, 2020 6:00 P.M.
MEETING CONDUCTED BY ZOOM

Mayor Werling called the meeting to order at 6:00 p.m. This meeting was conducted over Zoom.

Clerk-Treasurer Aldrich took the roll call:

Present were Gayle Conner, Sandra Flora, Cody Nelson, and Spencer Kingery; Mike Isley was absent.

NEW BUSINESS

The following transfers were submitted for the City of Delphi:

TRANSFERS FOR THE CITY OF DELPHI 2020

FROM:	TITLE:	TO:	TITLE:	AMOUNT	PURPOSE:
101005113	POLICE--PATROLMAN--1ST CLASS	101005111	POLICE--CHIEF OF POLICE	\$2,347.54	TO COVER NEGATIVE BALANCE
101005130	POLICE--OVERTIME	101005131	POLICE--PART-TIME	\$2,849.60	TO COVER NEGATIVE BALANCE
101008113	ST&P--PARTTIME	101008114	ST&P--OVERTIME/ON CALL	\$7,382.95	TO COVER NEGATIVE BALANCE
101008113	ST&P--PARTTIME	101008115	ST&P--SUMMER EMPLOYEES	\$9,208.61	TO COVER NEGATIVE BALANCE
101008113	ST&P--PARTTIME	101008120	ST&P--CLOTHING	\$53.45	TO COVER NEGATIVE BALANCE
101008312	ENGINEERING	101008350	ST&P--BUILDING GAS	\$222.12	TO COVER NEGATIVE BALANCE
101008312	ENGINEERING	101008352	ST&P--PHONE/INTERNET	\$41.91	TO COVER NEGATIVE BALANCE
101008312	ENGINEERING	101008353	ST&P--PARK UTILITIES	\$232.56	TO COVER NEGATIVE BALANCE
101008312	ENGINEERING	101008360	ST&P--REPAIRS	\$66.34	TO COVER NEGATIVE BALANCE
101003111	GENERAL--MAYOR--SUMMER	101003390	MAYOR--PROMOTIONAL	\$2,000.00	TO COVER ENCUMBRANCE FOR SIGN
101003210	MAYOR--OFFICE SUPPLIES	101003390	MAYOR--PROMOTIONAL	\$1,285.33	TO COVER ENCUMBRANCE FOR SIGN
101003221	MAYOR--FUEL	101003390	MAYOR--PROMOTIONAL	\$1,000.00	TO COVER ENCUMBRANCE FOR SIGN
101003391	MAYOR--SEMINARS-TRAINING	101003390	MAYOR--PROMOTIONAL	\$1,725.00	TO COVER ENCUMBRANCE FOR SIGN

Cody Nelson moved to accept the transfers. Second by Spencer Kingery. Gayle Conner requested that the purpose for the transfer be shown in the minutes. Motion carried. (Ayes: Conner, Flora, Kingery, and Nelson; Nays: none.)

The following encumbrances were submitted for the City of Delphi:

ENCUMBRANCES:	PRICE:	ENCUMBER:	FUND:	TITLE:
KJG STRUCTURAL REVIEW & FEASIBILITY STUDY	\$9,500.00	\$9,500.00	101002360	CITYBLDG--MISC REPAIRS
VISUALEDGE PHONE SYSTEM & INSTALLATION	\$3,450.00	\$3,450.00	101002360	CITYBLDG--MISC REPAIRS
MEGA LED TECHNOLOGY SIGN*	\$9,982.91	\$4,406.04	101002360	CITYBLDG--MISC REPAIRS
		\$5,576.87	101003390	MAYOR--PROMOTIONAL
SUMMIT CONCRETE TABLES AND BENCHES	\$9,443.00	\$9,443.00	101008362	ST&P--PARK INFRASTRUCTURE
HALEY'S STEEL DOORS, CLOSURES, AUTO LOCK	\$10,977.93	\$10,977.93	101008362	ST&P--PARK INFRASTRUCTURE

* Encumbrance to be used if sign is not reimbursed through COVID Relief Fund Safety Awareness Allotment to City of Delphi

Spencer Kingery moved to accept the encumbrances. Second by Cody Nelson moved to accept the transfers. Gayle Conner expressed concern with how the accounts were indicated and asked if that the minutes show the correct splits between 11002360 and 101003390 for the KJG, VisualEdge IT, and Mega LED encumbrances. The changes were so stipulated. Gayle Conner asked if three quotes had been obtained for the digital sign and for the Parks Department items. Mayor Werling indicated that the sign vendor was the lowest among those searched on the Internet; that Summit was selected for concrete

tables and benches since they were the supplier for those presently in the parks and it was desired that they match; that Mulhaupt's had been invited to quote on the doors, closures, and automatic locks, but had not submitted an estimate after two solicitations. On the passage of the motion, Gayle Conner voted Nay expressing her opinion that the purchasing policy had not been followed. Sandy Flora asked for clarification on the Mulhaupt's solicitation and receiving that from the Mayor, voted Aye. Spencer Kingery voted Aye with the stipulation that quotes be obtained in the future. Cody Nelson voted Aye. Motion carried. In comments following the vote, Conner added that the SBOA and DLGF had grave concerns about how the City of Delphi was being managed citing many calls and email exchanges that she had had with officials at these organizations, including Todd Caldwell and Susan Gordon of SBOA. Cody Nelson indicated that he had followed up with the same agencies after conversations with PPT Conner and found that the City was not doing things wrong. All agreed to share emails among the Council.

The Fire Territory submitted its list of transfers and encumbrances for 2020 which had been approved by the Fire Territory board at its December 9, 2020 meeting and which are included by reference only since these are documented in the minutes of the Fire Territory. Gayle Conner moved to accept the transfers and encumbrances. Cody Nelson seconded. Motion carried. (Ayes: four; Nays: none)

With no objection, the Council agreed to hold a work session on January 4, 2021 immediately following the Council meeting. The purpose of the meeting is to review the scoring rubric for the Small Business Resilience Grants Round II and set procedures for evaluation.

Public comment via chat was from Debbie Lowe asking when the Council would sign the minutes. Mayor Werling explained that the minutes, once approved by the Council and recorded as such, were signed by the Mayor as presiding officer and Attested by the Clerk-Treasurer. The signed minutes are then scanned and placed on the website with the original placed in the minute book.

There being no further comments, Spencer Kingery moved to adjourn. Second by Cody Nelson. Without objection the meeting was adjourned at 6:40 p.m.

Mayor Anita Werling

Clerk-Treasurer, Leanne Aldrich, Attest